

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

FEBRUARY 8, 2010

Board members present- Vice-Chairman Paul Jewell; Commissioner Alan Crankovich. Chairman Mark McClain- Absent.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board; Marsha Weyand, Assessor.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Vice -Chairman Jewell opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 5, 2010.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS-

Marsha Weyand, Assessor requested use of the County Credit Card. She explained that she has two appraisers attending training in Dupont, Washington. She indicated that the total cost will be \$350.00 and that covers lodging and per-diem. She indicated she would be paying

that out of her travel budget. The Board gave authorization for the County Assessor to use the County Credit Card.

Commissioner Crankovich updated the Board on the Senior Center HVAC. He indicated that the reason it is more expensive than what the Board may believe, is that the HVAC was going to have its own unit (separate heat pump) from the rest of the center.

He also indicated a decision needed to be made on the Upper District Court. He explained that he needed to meet with John Hein to let him know what their intention is with the building. He questioned whether the Board wanted to set a hearing regarding closure of the Upper District Court to get public input. The Board determined they would add this discussion to the HR Study Session to be held on Tuesday February 9, 2010.

Commissioner Crankovich indicated that the Upper County Youth Baseball request has been made and that a meeting needed to be set to consider funding. The Board determined to place the request on the February 16, 2010 Agenda, under Board Discussion and Decision.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Paul Jewell, Vice-Chairman