

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**WEDNESDAY**

**1:30 P.M.**

**FEBRUARY 3, 2010**

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Catherine Dunn, Deputy Clerk of the Board; Patti Johnson, Solid Waste Director; Matt Anderson, Event Center Program Director and Stephanie Happold, Deputy Prosecutor.

**GRANT AGREEMENT**

**COORDINATED PREVENTION GRANT**

**SOLID WASTE**

At 1:30 p.m. **Chairman McClain** opened the special meeting to consider the Application for Coordinated Prevention Grant Agreement between WA ST Department of Ecology and Kittitas County Solid Waste.

**Solid Waste Director Patti Johnson** explained that the grant would be from the State Building Construction Account for \$121,287 with a County share of \$30,322, and would focus on removing toxic substances from the solid waste stream and fund the Waste Reduction and Recycling Programs.

**Deputy Prosecutor Stephanie Happold** said she would sign to the legality of the grant, but not as to form as there were parts of the grant she did not feel comfortable with. **Chairman McClain** asked if there was a significant risk with the items she was uncomfortable with, and she replied that there was not a significant risk.

**Vice-Chairman Jewell** moved to approve the Chairman's signature on the coordinated Prevention Grant Agreement with the WA ST Department of Ecology in the amount of \$121,287 grant application.

**Commissioner Crankovich** seconded the motion. Motion carried, 3-0.

**UPDATE**

**JAIL PROJECT UPDATE AND DIRECTION**

**COMMISSIONERS**

**Chairman McClain** explained the history of the jail projects. He explained that the original intent was for one project to do the jail repairs and add some additional beds. They have morphed into two projects with the repairs as one, and the additional beds as another.

### **Jail Repairs**

**Patti Johnson** said that the projects were legally separate now. They are moving forward on the repairs with the architect that was selected recently. The Request for Qualifications was out and ready for construction.

**Commissioner Crankovich** moved to approve a Request for Bids for publication, assuming legal review of the publication is correct. **Vice-Chairman Jewell** seconded the motion. Motion carried, 3-0. **Chairman McClain** reminded Ms. Johnson to ratify the Request for Bids through the agenda.

**Vice-Chairman Jewell** asked if a project manager will be needed on site. **Ms. Johnson** said that there would be one needed intermittently. **Chairman McClain** asked if that wasn't a part of the architect's contract. **Vice-Chairman Jewell** said that it was for the design part of the project. He asked if it would be difficult to do. **Ms. Johnson** said the Department of Public Works had people qualified to do it. She said that in this case, the project manager would need to make sure the contractor's schedule is kept and to make sure that security is maintained. **Vice-Chairman Jewell** said to maintain documentation.

### **Jail Addition**

Moving on to the Jail Addition project, **Patti Johnson** said that they sent out a Request for Qualifications and interviewed two architects, ART and LCA.

**Vice-Chairman Jewell** asked if there were a number of beds that will be added. **Chairman McClain** said that the number of beds is what \$3.5 million will buy. The Sheriff thinks he can rent 10 beds immediately with 10 more later. Two hundred beds would be great, but the question is operational costs.

**Patti Johnson** said she would start negotiations with ART next week.

### **Data Center - Information Services**

**Patti Johnson** said that the Request for Qualifications is in. She will be meeting with Duke Senter, IS Director and Bob Johnson from Kittcom to review them. The plan is to remodel the glass enclosure to make sure it cools well, and includes the emergency backup.

**Commissioner Crankovich** said that \$75,000 had been authorized from the Real Estate Excise Tax (REET) funds for the air conditioning and generator for the Data Center.

### **Parking Lots**

**Chairman McClain** explained that the Board wanted parking lots north of the Jail building, and on the Northeast corner across from the building.

**Patti Johnson** asked if the Board wished to discard the Request for Qualifications they currently have, and start again with Department of Public Works.

**Vice-Chairman Jewell** said Public Works could do the design and then a contractor would be hired to do the work. **Chairman McClain** added that this also would be done with REET funds.

**Patti Johnson** said she recommended that the north parking lot not be done until the work on the jail is completed, as that work would damage the parking lot.

**Vice-Chairman Jewell** said the County owns 2 lots on the northwest corner. He asked if the parking lot should be constructed on both lots. **Chairman McClain** and **Commissioner Crankovich** each agreed.

#### **Morris Sorenson Building Grant**

**Patti Johnson** asked the Board if she was the manager for this project or the Department of Public Works?

**Chairman McClain** said that she was the project manager for this upgrade. He said the Department of Public works had done the grant and design work, but will not be involved with the construction work. He told her the people in that building would need to be moved elsewhere.

#### **Armory**

**Matt Anderson** said the Armory now belongs to the County and it is being heated.

**Chairman McClain** said that the Fair, Cooperative Extension and Noxious Weed Board would be moved to the Armory. He said an auditorium for the Commissioners meetings holding approximately 200 people would be a good addition also. **Vice-Chairman Jewell** said a designer is needed to plan out the offices and make sure the bathrooms are ADA compliant.

**Vice-Chairman Jewell** said the Friends of the Fair are willing to support the work financially. He directed Matt Anderson to work with the group.

**Chairman McClain** suggested moving the Commissioner's Office and using the current Commissioner's offices and auditorium for an expanded District Court. He also suggested moving Juvenile Court offices to the basement of the Morris Sorenson building with the

Prosecutor's office, to expand to the current Juvenile offices and give the Clerk more room. He said the Prosecutor's office would like to consolidate into one space.

**Other Business**

**Stephanie Happold** said the new Sheriff's building reception area needs to be addressed because there are no ADA compliant counters. She said that Bob Gubser, Commander and former Maintenance Director, Michael Carpenter went round and round about it. **Vice-Chairman Jewell** said they had direction now, to get it fixed before a complaint is issued.

**Chairman McClain** said the parking lots need to be planned for plowing snow. **Commissioner Crankovich** said they need to meet City design standards.

**Commissioner Crankovich** said a decision on the Upper District Court needs to be made as the lease extension for the current court needs to be negotiated and signed. He said that Judge Ellis and Ken Beckley said in the Re-Districting Committee that nothing needs to be done if there is no change recommended.

**Commissioner Crankovich** said there is a need to make a decision on the Upper County Senior Center and the Health Department office. **Chairman McClain** said as long as they understand the County won't pay rent because of the contribution from the County each year. He said there needs to be a Memorandum of Understanding included as part of the contract to be able to pay rent, in case the funding changes. **Commissioner Crankovich** will proceed with the contract. The Board questioned the justification for the HVAC amount.

Meeting adjourned at 2:30 p.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Catherine Dunn

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Mark McClain, Chairman