

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**THURSDAY**

**1:30 P.M.**

**JANUARY 21, 2010**

Board members present: Chairman Mark McClain and Commissioner Alan Crankovich. Vice-Chairman Paul Jewell absent.

Others: Catherine Dunn, Deputy Clerk of the Board; Judy Pless, Budget and Finance Manager.

**SPECIAL MEETING**

**FINANCE MEETING**

**AUDITOR**

At 1:30 p.m. **Chairman McClain** opened the regular finance meeting. **Judy Pless** reported on the financial state of the County. She said the County was over the amount of Sales Tax projected by \$227,815.00. **Chairman McClain** asked if the streamline sales tax was working well. She said that the County was getting additional money from the individual checks and the fourth quarter has not been paid yet.

**Ms. Pless** said that the Hotel Motel funds have \$12,702 to pay out. The Hotel Motel Taxes have a total of \$213,101.39 in the fund.

**Judy Pless** said that the General Fund Investment Interest is short \$386,896, but that it is not as bad as expected.

**Ms. Pless** reported the Real Estate Excise Tax Fund balance is \$2,652,671.68. That amount includes the Airport Upgrade payment of approximately \$430,000.00, which is yet to be paid. REET 1 is ¼% paid when property sells and REET 2 would require voter approval.

**Judy Pless** said that no departments have overspent their budget.

**Ms. Pless** said that the Title III Certification for Secure Rural Schools is due by February 1, 2010. The County has opted out of accepting Title III funds. She will draft a letter for Board Chairman's signature that can be ratified on the next Agenda.

**Judy Pless** said that the State Fuel Contract has gone to the Prosecutor's office for their review.

**Ms. Pless** reported that there has been some confusion on the travel policy for the 2010 budget. She said she thought if the training has no costs beyond the cost to drive to the training (no overnight or reimbursement) it would be permissible. **Commissioner Crankovich** said if the training is for certification, it was permitted.

**Chairman McClain** said the Board will not require employees to train at their own cost.

A discussion followed on voluntary payments to the County. A medical contribution, if paid back to the county, reduces the expenses, but any other voluntary donation goes into the revenue and does not reduce expenses. **Judy Pless** said a form is nearly ready for Elected Officials to donate a portion of their salaries.

**Chairman McClain** will send out an email clarifying the confusion to those scheduled for Monday Morning Department Heads meetings on this subject.

**Commissioner Crankovich** moved to continue the meeting until Friday, January 22, 2010 at 9:00 a.m. in the Commissioners' Conference Room to hold an Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. **Chairman McClain** seconded the motion. Motion carried, 2-0 (**Vice-Chairman Jewell** was absent).

Meeting adjourned at 2:00 p.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

---

Catherine Dunn

---

Mark McClain, Chairman