

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: December 28, 2009

TIME: 10:00 a.m.

COMMISSIONERS PRESENT: Alan Crankovich, Chair; Paul Jewell and Mark McClain

DEPARTMENT: Juvenile Probation

DEPARTMENT HEAD: William Holmes

OTHERS PRESENT: Catherine Dunn, Deputy Clerk of the Board and Lisa Young, Human Resources Manager

TOPIC:	Budget Reduction question
DISCUSSION:	<p>William Holmes asked if he could make an adjustment to the budget if there were changes in the budget in the future. He said that his questions are based on the willingness of employees to return or not to take the additional medical benefits and if there are no increases in the open contracts in the department (Courthouse and Probation). Commissioner McClain said that until the contracts are finalized, they need to be negotiated and bargained in good faith. Mr. Holmes said if he makes cuts, he'd like to have the flexibility to use other changes in his budget if he can. He has someone who will be going on Maternity Leave and as her banked leave is small, there will be some salary not used if she is out for the full 12 weeks leave. He said he would like to have some flexibility after he made the cuts. Commissioner McClain noted that grants needed to be considered separately.</p>
ACTION:	<p>William Holmes would be submitting his cuts by 5:00 p.m. this afternoon.</p> <p>At 10:10 a.m. Chairman Crankovich announced the Board would retire into Executive Session for five minutes with Lisa Young to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.</p>

He anticipated no action.

At 10:15 a.m. the Board returned from Executive Session and Chairman Crankovich announced the Board would retire into Executive Session for five minutes with Lisa Young to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:20 a.m. the Board returned from Executive Session and Chairman Crankovich announced the Board would retire into Executive Session for five minutes with Lisa Young to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:25 a.m. the Board returned from Executive Session. Chairman Crankovich was to follow up on reorganization figures.

The meeting was adjourned at 10:25 a.m.