

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

DECEMBER 28, 2009

Board members present- Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 25, 2009.

DISCUSSION

DEPARTMENT HEAD ASSIGNMENTS

COMMISSIONERS

Commissioner McClain indicated he had questions on the tacit authority for Board members to supervise Department Heads. He wondered how to give the Department Heads an understanding of the process and that one Board member's direction was equal to the complete Board's direction as long as it is not against the law or County policy. There was discussion of a possible resolution or just using the minutes to give Department Heads a feeling of confidence in this system.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18,

2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

DISCUSSION BUDGET PROCESS AT THE STATE LEVEL COMMISSIONER

Commissioner McClain said he would like to circulate a letter to the County's Legislators asking them to support the proposal for the Department of Correction's Misdemeanant Supervision to be done by the County with the proviso that the County is immune from liability. He said he would spearhead this effort and he thought it would help both budgets. The County would gain revenue from the fees and DOC would not have to budget for this effort.

Adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Alan Crankovich