



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

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### **STUDY SESSION MINUTES**

**December 14, 2009**

#### **THOSE PRESENT:**

Alan Crankovich, Mark McClain, Paul Jewell (BOCC) Kirk Holmes, Doug D'Hondt, Jim Van de Venter, Kathy Jurgens, Maria Fischer (PW) Dan Valoff (CDS) Neil Caulkins, Stephanie Happold (PROS)

#### **GUESTS PRESENT:**

Chad Bala, Lindsey Ozboit, David Bowen, Catherine Clerf, Bonnie Reay, Allison Kimball, Jan Sharar, Steve Lathrop, Mary Swift

#### **NELSON SIDING ROAD & WDFW:**

Doug D'Hondt related how WDFW wants him to make changes to the design of Little Creek Bridge, as they tried to do with Charlton Road Bridge and Big Creek Bridge. The changes would add significantly to the costs of the project. WDFW gave him three different choices on Little Creek Bridge design: PW presented a proposed 30' stream bed width and WDFW wants 39'; or move the bridge to the west; or realign the bed upstream, all of which Doug has rejected as being too costly. Doug explained that the proposed design complies with the culvert manual. As an additional example of the problem with WDFW, Doug showed photos of a deteriorated railing on a Hwy 10 bridge which should be replaced, but WDFW is applying their permit process to that project also, trying to get the County to spend road funds on their desires. Discussions with engineers from other counties have revealed to Doug that WDFW is seemingly arbitrarily applying their wishes. Doug has been speaking with WSACE about the problem already. County Engineers have been discussing proposed changes in the law to present to their legislators, so there would be support from other counties.

#### **Board Direction:**

**Email proposed law changes to legislators.**

#### **SUNCADIA PHASE 2 INFRASTRUCTURE:**

Kirk spoke regarding the letter dated 11/20/09 which the County received from Suncadia requesting Suncadia be allowed to draw on its Performance Letter of Credit in order to have the funds to complete necessary infrastructure improvements. Kirk explained that there are homes on Rinky Dink Lane without power or gas extended to them. He has a meeting scheduled with the Prosecutors to discuss this request and come up with a response. Steve Lathrop spoke, stating that Suncadia is trying to find a way to access these funds with Suncadia doing the work and the County in control of disbursement. Kirk noted that he and the Prosecutors' office will meet this week and bring a response back to the next study session.

**Board Direction:** **Meet with prosecutors and bring issue back to the next study session.**

**CRAB FUNDING- GONE:** Doug noted that the Governor's proposed budget presents information that would combine CRAB into WSDOT, taking \$22.5 Million away from Rural Transportation funding and doing away with funding for Nelson Siding and Westside Roads. Kirk added that the Counties will fight hard to keep CRAB separate from WSDOT, and they have the support of their legislators. CRAB is responsible to the legislators while WSDOT is responsible to the Governor.

**Board Direction:** **Talk to the Legislators.**

**Executive Session:** **It was decided to hold the Executive Session pursuant to RCW 42.30.110, to evaluate the qualifications of an employee, with no action to be taken, lasting around 15 minutes, after the CDS Study Session.**

**PW Meeting adjourned at 2:00 pm**

**CDS STUDY SESSION**

**CDS STUDY SESSION MINUTES  
December 14, 2009**

**THOSE PRESENT:** Alan Crankovich, Mark McClain, Paul Jewell (BOCC) Kirk Holmes, Doug D'Hondt, Kathy Jurgens, Jim Van de Venter, Maria Fischer (DPW) Dan Valoff (CDS) Stephanie Happold, Neil Caulkins (PROS)

**GUESTS PRESENT:** Chad Bala, Lindsey Ozbolt, David Bowen, Catherine Clerf, Bonnie Reay, Jan Sharar, Steve Lathrop, Allison Kimball.

**TEANAWY SUBAREA  
PLANNING EFFORT:**

Kirk asked what the schedule is for moving forward with the Teanaway Subarea planning effort, pending a decision by the Prosecutor's office. Do we re-start the planning effort, or wait? Neil explained that he cannot comment on the on-going investigation as there is pending litigation. He would rather talk in an executive session. David Bowen of AFLC stated that he would like to hold some public meetings and open houses; he is waiting to go ahead with that and does not want to create more problems by doing so.

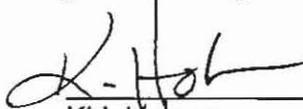
**Board Direction:** **Planning will wait for a decision from the Prosecutors prior to moving forward with the planning process.**

**Meeting adjourned at 2:12 pm into an executive session.**

**PUBLIC WORKS**  
**EXECUTIVE SESSION:**

Pursuant to RCW 42.30.110, (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, with no action to be taken afterwards, the executive session lasting around 15 minutes. Present for the executive session were: Alan Crankovich, Paul Jewell, Mark McClain, Kirk Holmes. Kathy Jurgens, Jim Van de Venter, Neil Caulkins, Stephanie Happold and Doug D'Hondt.

At 2:40 pm the executive session was adjourned and the regular meeting re-convened. The regular meeting was then adjourned.



Kirk Holmes  
Public Works Director

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**MONDAY**

**2:00 PM**

**DECEMBER 14, 2009**

Board members present: Chairman Alan Crankovich, Vice-Chairman Paul Jewell and Commissioner Mark McClain.

Others: Catherine Dunn, Deputy Clerk of the Board; Kirk Holmes, Director of Public Works and Interim Director of Community Development Services; Doug D'Hondt, County Engineer; Kathy Jurgens, Finance System Manager.

**SPECIAL MEETING**

**EXECUTIVE SESSION**

**PUBLIC WORKS**

At 2:12 p.m. **Chairman Alan Crankovich** opened the special meeting and announced the Board would retire into Executive Session for 15 minutes with Kirk Holmes, Doug D'Hondt, Kathy Jurgens and Jim Van De Venter to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He anticipated no action.

At 2:27 p.m. the Board reconvened from Executive Session and the Chairman announced the Board would retire to Executive Session for five minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He anticipated no action.

At 2:32 p.m. the Board reconvened from Executive Session. No action was taken.

The meeting was adjourned at 2:37 p.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Catherine Dunn

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Alan Crankovich, Chairman