

# BOARD OF COUNTY COMMISSIONERS

## DEPARTMENT HEAD MEETING

### MINUTES

**DATE:** November 16, 2009

**TIME:** 9:50 AM

**COMMISSIONERS PRESENT:** Chairman, Alan Crankovich; Paul Jewell, Vice-Chairman; Mark McClain, Commissioner

**DEPARTMENT:** Public Health

**DEPARTMENT HEAD:** Cathy Bambrick

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board; Judy Pless, Budget & Finance Manager; Deanna Panattoni, Treasurer.

<b>TOPIC:</b>	DOE Septic Replacement Grant Application- Request to Apply
<b>DISCUSSION:</b>	Cathy reviewed the grant qualifications and what the grant can be used for. She explained that if this grant is obtained it would mean that the Treasurer's request for the "Bond Module" of Cash Tax would need to be purchased. Deanna indicated that she is requesting to purchase that this in this year's budget. She indicated that the cost is approximately \$43,000.00. Cathy indicated that she had met prior with the Deanna and Judy and they were in support of Public health applying for the grant. Cathy reviewed the time frame for the grant work so they would not have to pay interest. Commissioner McClain expressed his hope to see the system eventually become self-sustaining, and that if the grant was obtained, it will maximize the return to the County.
<b>ACTION:</b>	The Board asked Cathy to have the Prosecutors Office review the grant. They cautioned her that pending the PA's Office response and whether or not the software can be purchased to support and manage the grant, would determine the final approval.