

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

2:30 PM

NOVEMBER 10, 2009

Board members present: Chairman Alan Crankovich, Vice-Chairman Paul Jewell and Commissioner Mark McClain.

Others: Catherine Dunn, Deputy Clerk of the Board; Gene Dana, Sheriff; Clayton Myers, Undersheriff; Michael Carpenter, Facilities Maintenance Director; Rick Hultz and Robert Snyder, Hultz-BHU-Cross Consulting Engineers; Greg Zempel, Prosecutor; Neil Caulkins and Brent Bottoms, Prosecutor's Office.

SPECIAL MEETING INCREASED EXPENSES FOR MUNICIPALITIES JAIL

At 2:30 p.m. **Chairman Alan Crankovich** opened a special meeting with representatives of Hultz-BHU-Cross Consulting Engineers to consider bid documents, scope of work, schedule of work and cost estimates.

Rick Hultz reviewed the Scope of Work which included - replacing cell plumbing, repair drainage, repair outdoor recreation yard and plumbing; walk in cooler and freezer; dishwasher replacement; A mod bathroom; door for office in A mod; new gas boiler; new HVAC controls and updates; new ceiling in control room. As an alternate bid include new flooring in kitchen.

Undersheriff Clay Myers asked if there was consideration of the jail expansion in the kitchen repair/remodel and laundry. There was a discussion of various methods to expand the kitchen.

Rick Hultz outlined the 7 Phases of the Jail Repair project. There was a discussion of work hours for contractors and the difficulty of having contractors work in a jail setting.

The Cost Estimate was discussed and the base bid was \$1,249,000 with a 5% contingency.

The ceiling replacement and vents were discussed and would be included as alternate bid items in order to maintain the bid document schedule. The bid documents would go through the Commissioner's agenda schedule on December 1, 2009.

At 3:35 p.m. Chairman Crankovich announced the Board would go into an Executive Session with Greg Zempel, Neil Caulkins and Brent Bottoms for approximately 30 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency and anticipated no action.

At 4:05 p.m. the Board reconvened from Executive Session and Chairman Crankovich announced the Board would go into an Executive Session for approximately 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency and anticipated no action.

At 4:15 p.m. the Board reconvened from Executive Session taking no action.

The meeting was adjourned at 4:15 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Alan Crankovich, Chairman