

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: October 12, 2009
TIME: 9:40 AM
COMMISSIONERS PRESENT: Alan Crankovich, Chairman; Paul Jewell, Vice-Chairman; Mark McClain, Commissioner
DEPARTMENT: Maintenance
DEPARTMENT HEAD: Michael Carpenter
OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board

TOPIC:	Department of Corrections Space Request
DISCUSSION:	Michael indicated that he had received an e-mail from Commissioner McClain explaining that the Department of Corrections (DOC) is looking for space for 3 DOC members. He explained that they needed two office spaces and space for reception and a conference room. Michael explained that he returned a call to Ralph Burthorn with DOC and got more information regarding their needs. Commissioner Jewell questioned if we would be taking away business from a private business and felt that DOC could go anywhere for a space. He also questioned where we would relocate our staff and was unsure that was fair to keep moving them to accommodate DOC. Commissioner McClain explained that by moving DOC over to the Morris Sorenson building, as well as Juvenile Probation, it would allow for all probation services to be in one location and he felt that would be a benefit to their clientele. There was also discussion on where the WSU Extension office would be relocated.
ACTION:	The Board asked Michael to come back in the afternoon in an effort to keep the meetings on time. They asked him to attend the 1:30 p.m. DPW/CDS Study Session in the BoCC Auditorium to finish the discussion.

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: October 12, 2009

TIME: 9:50 AM

COMMISSIONERS PRESENT: Alan Crankovich, Chairman; Paul Jewell, Vice-Chairman; Mark McClain, Commissioner

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Joseph Whalen III

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Greg Zempel Prosecutor

TOPIC:	Kittitas County Prosecutor's Office PAF's
DISCUSSION:	Joseph indicated that after some discussion with the Board there were still unanswered questions that could be better answered by the Prosecutor. Greg explained that he had done the math wrong on the three PAF's that were before the Board. He explained that the positions were offered to the three Deputy Prosecutor's. He said the increase compensated the merit increase and then, it would also bring them up to a Deputy Prosecutor II.
ACTION:	PAF's were approved as presented for Amanda Larson/Peek; Michael Boska and David Barrett.

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: October 12, 2009
TIME: 10:00 AM
COMMISSIONERS PRESENT: Alan Crankovich, Chairman; Paul Jewell, Vice-Chairman; Mark McClain, Commissioner
DEPARTMENT: Public Health
DEPARTMENT HEAD: Cathy Bambrick
OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Joseph Whalen III, HR Director; Amber Simon, Business Manager (PH)

TOPIC:	Request for Temporary Employees – Swine Flu Temporary Funding
DISCUSSION:	Cathy indicated that the Federal Government is releasing funds relating to the H1N1 swine flu, to provide temporary staffing. She reviewed what the temporary staff would be responsible for and explained that if the flu gets as bad as it is suppose to be, and the way her current staff is, they could not do everything to provide the level of service needed to handle this. There was discussion on potentially hiring a part time Public Health Nurse as well.
ACTION:	The Board approved one fulltime (temporary) Public Health Clerk (non-benefited).