

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: September 28, 2009

TIME: 9:40 AM

COMMISSIONERS PRESENT: Alan Crankovich, Chairman; and Mark McClain, Commissioner

DEPARTMENT: Clerk

DEPARTMENT HEAD: Joyce Julsrud

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Sarah Keith, Admin Assistant III.

TOPIC:	Discuss the future of accepting passport applications
DISCUSSION:	Joyce indicated that she has been struggling with how to move forward with the un-funded mandates that the United States Fed's (Passport Division) are imposing. She reviewed the recent mandates that are coming forward and explained how it is impacting her office. She asked for direction on whether if her office should continue to provide the service or if we should pull out and just allow the Post Office to fulfill those services. Joyce gave the history of the Clerk's office providing the service and when the Post Office came into play, as well as what the County is benefiting from financially at this point.
ACTION:	The Board directed Joyce to continue on with offering the service, but to do a notice in the paper indicating that they are going to do passports one day a week (whatever Clerks office chooses) as well as give a brief summary as to why the change is taking place. Joyce was also directed to track costs and report back in the beginning July of 2010 to show if the cost benefit is beneficial to the County or not.