

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

AUGUST 31, 2009

Board members present: Chairman Alan Crankovich; Commissioner Mark McClain. Absent- Vice-Chairman Paul Jewell

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 28, 2009.

DISCUSSION

PRINTER REPLACEMENT

COMMISSIONERS

Clerk of the Board Julie Kjorsvik, indicated that the main office printer crashed a week and a half ago and that Mandy had submitted a request for research to be done comparing prices for a new printer. She indicated that the results were attached to the Monday Morning documents for the Boards review. Commissioner McClain questioned the use of the Copy machine and staff indicated that it is working as a temporary fix, but that its not set up to handle all the envelopes, labels and certificates we do. He asked if we looked at the State bid for pricing on a printer. The Board asked staff to look at what the State contract could offer but also gave permission for staff to move forward with a printer purchase.

BUDGET AMENDMENT

BOCC CAR WINDSHIELD

COMMISSIONERS

Commissioner McClain moved to approve a budget amendment in the amount of \$460.89 to replace the windshield on the Commissioners Ford Escape. Commissioner Crankovich seconded. Motion carried 2-0.

LETTER

MGMT TEAM STAFFING

COMMISSIONERS

Commissioner Crankovich moved to direct staff to prepare a letter to the County Management Team notifying them that BoCC staff will no longer provide as support staff to the County Management Team, and that now whoever is the facilitator will need to bring along a staff member to provide support and take minutes. Commissioner McClain seconded. Motion carried 2-0.

DISCUSSION

LAW ENFORCEMENT RANGE

COMMISSIONERS

Commissioner McClain indicated he was just following up on a previous discussion to confirm that it is still the will of the Board to continue with a land swap with DNR, Eatons and the County to create a law enforcement range. Commissioner Crankovich indicated that is still to be true.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads Departments to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of the meeting.

Meeting adjourned at 9:25 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Alan Crankovich, Chairman