

**KITTITAS COUNTY  
COMMISSIONER REGULAR MEETING**

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**Human Resource Study Session**

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**August 11, 2009  
10:00 AM**

Topic	Outcome / Minutes
Meeting Commenced	<ul style="list-style-type: none"> <li>Session started at 10:04 a.m. (<i>Exec Session taken last</i>)</li> </ul>
<b>Labor Relations Update</b> <ul style="list-style-type: none"> <li>Local 792CH (Courthouse)               <ul style="list-style-type: none"> <li>Grievance</li> </ul> </li> <li>Local 792 (Road)               <ul style="list-style-type: none"> <li>Negotiations</li> </ul> </li> <li>Local 760 (Corrections)               <ul style="list-style-type: none"> <li>Negotiations</li> </ul> </li> <li>Local 760 (Probation)               <ul style="list-style-type: none"> <li>Negotiations</li> </ul> </li> </ul> <p><b>Anticipated executive session:</b>  <i>RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.</i></p>	<ul style="list-style-type: none"> <li>BOCC entered Executive Session at 10:21 a.m. to discuss matters relating to collective bargaining/contract negotiations.</li> <li>Anticipated length: 5 minutes</li> <li>Anticipated action: Direction to staff</li> <li>BOCC exited the Executive Session at 10:26 a.m.</li> <li>Action taken:           <ul style="list-style-type: none"> <li>Direction given to staff.</li> </ul> </li> </ul>
<b>Civil Service</b> <ul style="list-style-type: none"> <li>Ongoing HR Support</li> <li>Control Room Operator</li> </ul>	<ul style="list-style-type: none"> <li>HR Director Whalen asked for an status update with regard to HR handling Civil Service matters. The Board indicated that the Commission is now a full 3-member board, but a public hearing has been set to consider an ordinance increasing the members to 5. The BOCC does not know the status of Chief Examiner. Commissioner McClain will discuss with Mr. Buck Dawson, Civil Service Commission Member. In the interim, HR will continue to provide Chief Examiner duties to the Commission.</li> <li>HR Manager Young notified the Board that the Civil Service Commission had nullified the existing roster for Control Room Operator and the Sheriff's Department will need to repost to create a new roster. Notification was given to the Board so when they saw the posting they would know it was for existing approved vacancies, not something new.</li> </ul>
<b>Neogov/Internal Portal</b> <ul style="list-style-type: none"> <li>Discussion with IS</li> </ul>	<ul style="list-style-type: none"> <li>HR Director Whalen reported the cost of having an internal portal is about ½ the cost of NeoGov. IS Director Senter added that NeoGov could only provide a portion of the functionality that an internal portal could provide; however, he indicated that he would need BOCC support to make it a priority project. Chairman Crankovich and Commissioner Jewell supported the project as a priority. IS Director Senter indicated it would become a priority in September, and they would have the first phase roll-out ready by January 1, 2010. A fully portal should be complete by the 2<sup>nd</sup> quarter of 2010.</li> </ul>
<b>Other Discussion</b>	<ul style="list-style-type: none"> <li>IS Director Senter was approached by Andy with Symplified Technologies who is applying for a grant. Andy had asked what services he could provide to the</li> </ul>

<p><b>Executive session:</b>  <i>RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.</i></p>	<p>County, IS Director Senter indicated they could use assistance with Upper County connectivity. Andy asked if IS Director Senter could provide a letter of support to submit with the grant application. Andy with Symplified Technologies will draft a letter of county support and IS Director Senter will present it to Chairman Crankovich to review and sign. Because of the grant deadline, the Chair's signature will be ratified at the next Agenda.</p> <p>*****</p> <ul style="list-style-type: none"> <li>• BOCC entered a second Executive Session at 10:31 a.m. to discuss legal matters with counsel.</li> <li>• HR Director Whalen and HR Manager Young were excused, while DPA Bottoms, PH Administrator Bambrick, and PW Director Holmes entered.</li> <li>• Anticipated length: 15 minutes</li> <li>• Anticipated action: None</li> <li>• BOCC exited Executive Session at 10:46 a.m. and re-entered for an anticipated 10 minutes.</li> <li>• BOCC exited Executive Session at 10:56 a.m. and re-entered for an additional 5 minutes.</li> <li>• BOCC exited Executive Session at 11:01 a.m. and re-entered for an additional 20 minutes.</li> <li>• BOCC exited Executive Session at 11:21 a.m. with no action taken.</li> </ul>
<p><b>Meeting Adjourned</b></p>	<ul style="list-style-type: none"> <li>• Session ended at 11:21 a.m.</li> </ul>
<p><b>Attendees</b></p>	<p>Alan Crankovich, Paul Jewell, Mark McClain, Joseph Whalen, Lisa Young; Duke Senter and Jim Goeben also present for NeoGov discussion (topic taken first); Brent Bottoms, Cathy Bambrick, and Kirk Holmes present for special executive session.</p>