

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM**

**MONDAY**

**9:00 A.M.**

**AUGUST 3, 2009**

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 31, 2009.

**REQUEST**

**REQUEST TO CONSIDER CD FEES**

**COMMISSIONERS**

Deputy Clerk, Mandy Robinson explained that she had discussed with Clerk, Julie Kjorsvik her concern over the CD recordings the Office provides to the public. She explained the BoCC's Office has been working on an "honor system" and that is not working. She explained the "honor system" begging when we provide one CD, the constituent is to bring a blank one in, on exchange for what we provide. She expressed concerns over the potential liability that opens the County network open to as well (virus's). She requested the BoCC consider setting a fee for the CD recordings with the assistance of the Prosecutors Office for direction. The Board gave their approval for Deputy Clerk, Mandy Robinson to proceed with acquiring Prosecutor assistance to proceed with the request to set a fee for BoCC Recordings.

**MEETING TIMES**

**COMMISSIONERS**

Deputy Clerk, Mandy Robinson indicated she had been tasked with updating and reviewing Kittitas County Code 2.04.010. She indicated that since we are no longer holding Public Health Study Sessions, it seemed fitting to review and address any other changes that may need to be made. She reviewed with the BoCC some other meetings that have changed and asked for any feedback from the Board prior to meeting with the Prosecutors Office to set a Public Hearing, to update the County Code. She was directed to update the Solid Waste Study Session to show that at that time, the Fair and Maintenance meet as well. She was also directed to have the code change to show that CDS and Public Works meet bi-weekly in the Commissioners Auditorium and to also have it reflect that the County Fire Marshal meets at that time.

**LETTER OF SUPPORT**

**LETTER TO NORM DICKS**

**COMMISSIONERS**

Commissioner Jewell moved for Board signature on a letter to Congressmen Norm Dicks requesting his support on the Tapash Sustainable Forests Collaborative. Commissioner Crankovich seconded. Motion carried 3-0.

**REQUEST**

**CHAMBER CAR**

**COMMISSIONERS**

Commissioner Jewell indicated that the Chamber Cowboys are looking for a location to store the Chamber car. He indicated that the Chamber has enclosed the facility that the car use to be stored in and they just got it painted as well. He suggested the BoCC consider doing a Inter-local with the Fair for one of the green buildings that are generally not being used. There was discussion of charging a minor fee and whether an Inter-local or a contract would be more appropriate. There was also discussion that if the green buildings become needed by the Fair on a more permanent basis, that the Chamber Car would have to be located elsewhere. It was also discussed that during the Fair the car would need to be out of the building as the Fair, uses those buildings more frequently during busier times. Commissioner Jewell was given the go ahead to work on an agreement with the Chamber that reflects the concerns of the Board, but that will also help the Chamber out.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads Departments to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of the meeting.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

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Mandy Robinson

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Alan Crankovich, Chairman