

**BOARD OF COUNTY COMMISSIONERS  
DEPARTMENT HEAD MEETING  
MINUTES**

**DATE:** July 27, 2009

**TIME:** 10:00 AM

**COMMISSIONERS PRESENT:** Alan Crankovich, Paul Jewell and Mark McClain

**DEPARTMENT:** Public Health

**DEPARTMENT HEAD:** Cathy Bambrick, Public Health Administrator

**OTHERS PRESENT:** Catherine Dunn, Deputy Clerk of the Board

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|--------------------|---|
| <b>TOPIC:</b>      | New Public Health Expense – Via Track Billing Systems, Budget Amendment request   |
| <b>DISCUSSION:</b> | Cathy Bambrick reported that the department would like to purchase the ViaTrack Billing System which would automatically bill Medicare and Insurance companies, as well as keep electronic records. Currently, the public sends the receipt from the department to their insurance company. There was a \$500 setup fee and \$200 per month on a month to month contract. |
| <b>ACTION:</b>     | Commissioner Mark McClain moved to approve the purchase of the ViaTrack to facilitate billing for the insurance for the public. Vice-Chairman Paul Jewell seconded the motion. Motion carried, 3-0.   |

**APPROVED**

8/18/2009