

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** July 27, 2009

**TIME:** 10:10 AM

**COMMISSIONERS PRESENT:** Alan Crankovich, Paul Jewell and Mark McClain

**DEPARTMENT:** Public Health

**DEPARTMENT HEAD:** Cathy Bambrick, Public Health Administrator

**OTHERS PRESENT:** Catherine Dunn, Deputy Clerk of the Board

<b>TOPIC:</b>	Inventory Transfer – Storage Shed
<b>DISCUSSION:</b>	Cathy Bambrick reported that their department purchases materials and supplies for Community Gardens with the Shape Up Kittitas County Grant. They have purchased a garden shed for Munchkinland Day Care, but it was added as an asset to the department. In consulting with Judy Pless, they realize they have to transfer this asset to Munchkinland with a Resolution.
<b>ACTION:</b>	The Board agreed to consider the Resolution during an agenda session.

**APPROVED**

8/18/2009