

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM**

**MONDAY**

**9:00 A.M.**

**JULY 13, 2009**

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At approximately 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log. A listing of all incoming mail and correspondence for the week ending July 10, 2009.

**UPDATE                      BOCC/ DEPARTMENT HEAD REPORTS                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads Departments to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of the meeting. It was indicated in this meeting their exchanges would take place on a bi-weekly reoccurrence during their Office Administration meetings.

**OTHER BUSINESS-None**

Meeting adjourned at approximately 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Mandy Robinson

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Alan Crankovich, Chairman