

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

JUNE 01, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At approximately 9:00 a.m. Chairman Crankovich opened the Office Administration Meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log. A listing of all incoming mail and correspondence for the week ending May 29, 2009.

CDS CAR TRANSFER

FORD ESCAPE

COMMISSIONERS

Commissioner Jewell reviewed the history of the CDS Ford Escape that was moved to the Commissioners Office. He explained that he had, had discussions with Mandy Weed and Judy Pless regarding getting the vehicle moved out of the CDS inventory and moved over to the Commissioners through the County FATS system. Commissioner McClain felt that this was addressed in the previous meeting through the motion that was made. Commissioner Jewell indicated that we also needed to get a fuel budget transferred. It was agreed that Commissioner Jewell would follow through and have CDS transfer the vehicle out of their department inventory into the BoCC inventory, as well as get a fuel budget set up.

RATIFY CHAIR SIGNATURE

KC COMP PLAN REVISION

COMMISSIONERS

Commissioner Jewell moved to ratify Chair Signature on letters to the City of Roslyn, City of Kittitas and City of Cle Elum regarding the Kittitas County Comprehensive Plan Revision. Commissioner McClain seconded. Motion carried 3-0.

ALTERNATE WORK WEEK

MANDY ROBINSON

COMMISSIONERS

The Board was presented with a request for Mandy Robinson to do a trial of the alternate work week. Julie Kjorsvik indicated that Catherine was offered the schedule and was not interested. Julie felt that the coverage would be adequate on Fridays as they are normally not as busy as other days of the week. Staff was directed to prepare a PAF for Mandy Robinson, Deputy Clerk of the Board to begin alternate work week schedule.

OTHER BUSINESS-None

Meeting adjourned at approximately 9:30 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Alan Crankovich, Chairman