

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

MAY 19, 2009

Board members present: Chairman Alan Crankovich and Vice-Chairman Paul Jewell. Absent - Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Kim Dawson, Administrative Assistant; Bob Gubser, Commander; Dan Valoff, CDS Staff Planner; Kelly Carlson, Administrative Assistant/Airport Manager; Jan Ollivier, Transportation Manager; Kirk Holmes, Public Works Director/Interim Community Development Services Director; Jerry Pettit, Auditor; Neil Caulkins, Deputy Prosecutor; Marsha Weyand, Assessor and approximately 10 members of the public.

CALL TO ORDER

Chairman Crankovich called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Crankovich led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION OLDER AMERICANS MONTH - MAY 2009 COMMISSIONERS

Commissioner Jewell moved to approve a Proclamation for May 2009 as Older American's month in Kittitas County "Living Today for a Better Tomorrow" and to urge everyone to take the time to honor the older adults and the professionals, family members and citizens who care for them. Chairman Crankovich seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS

CERTIFICATE COUNTY ROAD ADMINISTRATION BOARD COMMISSIONERS

The Board of County Commissioners presented a Certificate of Good Practice from the Washington State County Road Administration Board, to Kirk Holmes, Director of Public Works/Interim Director of Community Development Services, on behalf of Doug D'Hondt, County Engineer.

CERTIFICATE

COMMANDER BOB GUBSER

SHERIFF

Commissioner Jewell moved to approve a Certificate of Recognition for Commander Bob Gubser for his extraordinary efforts organizing the relocation of the new Sheriff's Department. Chairman Crankovich seconded. Motion carried 2-0.

APPROVAL OF AGENDA

Chairman Crankovich noted that Consent Item L had been removed and placed as Item G under Board Discussion & Decision and a Resolution regarding support of a Grant for Bowers Field Funding had been added to Administrative Matters. Commissioner Jewell moved to approve the Agenda as amended. Chairman Crankovich seconded. Motion carried 2-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Jewell moved to approve the Consent Agenda as amended, noting Item L had been removed and placed under Board Discussion & Decision as Item G. Chairman Crankovich seconded. Motion carried 2-0.

MINUTES

COMMISSIONER MEETINGS

COMMISSIONERS

| DATE | MEETING | RE: |
|-------------|-----------------|-----------------------------|
| 4-28-09 | Special Meeting | ADDS Contracts |
| 4-29-09 | Special Meeting | DOE/MOA |
| 5-4-09 | Regular Meeting | BOCC Office Admin Meeting |
| 5-4-09 | Regular Meeting | BOCC DH Meetings |
| 5-4-09 | Special Meeting | DOE/MOA |
| 5-4-09 | Special Meeting | Gladmar Park |
| 5-4-09 | Special Meeting | Jail Expansion/Improvements |
| 5-5-09 | Regular Meeting | BOCC Agenda |
| 5-6-09 | Special | Disposition of Property |

| | | |
|---------|-----------------|---------------------------|
| | Meeting | |
| 5-6-09 | Special Meeting | Conservation District |
| 5-7-09 | Special Meeting | DOE /MOA |
| 5-11-09 | Special Meeting | ADDS Proposal |
| 5-11-09 | Regular Meeting | DH(None) |
| 5-11-09 | Regular Meeting | BOCC Office Admin Meeting |

RESOLUTION 2009-74

LEVIES FOR 2009 TAX COLLECTION

ASSESSOR

Approve Resolution No. 2009-74 for the 2009 Kittitas County Levy Tax Collection on taxable property within the various taxing districts as shown by the assessment rolls.

SET PUBLIC HEARING

GIS FEE SCHEDULE

INFORMATION SERVICES

Approve setting a public hearing to consider a proposed fee schedule for Geographic Information Systems (GIS) data and maps, to be held on Tuesday June 2, 2009 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, Washington and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

ANNEX INTO FIRE DIST. #2

COMMISSIONERS

Approve setting a public hearing to consider a Petition to Annex approximately 28.98 acres of land located at 11401 Wilson Creek Road, Ellensburg, Washington into Fire District #2 (Map Number 19-19-31050-0002) to be held on Tuesday June 16, 2009 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, Washington and to authorize the Clerk to publish said notice.

CONTRACT

NORTHWEST CONSULTING GROUP, LLC

PUBLIC HEALTH

Approve a Contract between Northwest Consulting Group, LLC and the Kittitas County Public Health Department, for the NextGen EHR support for development of public health software, at a rate of \$95.00 per hour for work done remotely and \$120.00 per hour for on-site work, not to exceed \$15,000.00 beginning April 10, 2009 through December 31, 2009.

SET PUBLIC HEARING

HYAK MARKET SMALL BUSINESS COMPLEX

COMMISSIONERS

Approve setting a public hearing to consider authorizing an application by Stargazer Properties, LLC for Community Development Block Grant float

and Kittitas County, for the initiative and monitoring of Title VI activities.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2009-69 BOWERS FIELD AIRPORT FUNDING PUBLIC WORKS

Commissioner Jewell moved to approve Resolution No. 2009-69, supporting the funding application to Washington State Aviation for maintenance at the Bowers Field Airport. Chairman Crankovich seconded. Motion carried 2-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2009-70 PUBLIC HEALTH DEPT. INDIRECT COST ALLOCATION AUDITOR

Commissioner Jewell moved to approve Resolution no. 2009-70, adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan to be 22.50% based on the distribution base of direct salaries and wages of each division/program. Chairman Crankovich seconded. Motion carried 2-0.

INTERLOCAL AGREEMENT ADMINISTERING HOUSING FUNDS COMMISSIONERS

Commissioner Jewell moved to approve an Interlocal Agreement between Kittitas County and the Cities of Ellensburg, Cle Elum, South Cle Elum, Roslyn and Kittitas, for administering housing funds pursuant to RCW 36.22.178. Chairman Crankovich seconded. Motion carried 2-0.

The Board acknowledged the Housing Committee members time and hard work along with Deputy Prosecutor Zera Lowe's work to ensure everything has been captured in the documents.

RESOLUTION 2009-71 SHB 2060 AFFORDABLE HOUSING SURCHARGE COMMISSIONERS

Commissioner Jewell moved to approve Resolution No. 2009-71 adopting the Kittitas County Homelessness and Affordable Housing Committee's Grant Application, Guidelines and Instructions for the Distribution of SHB 2060 "Affordable Housing Surcharge Funds" pursuant to RCW 36.22.178. Chairman Crankovich seconded. Motion carried 2-0.

RESOLUTION 2009-72 ESSHB 2163 HOMELESS HOUSING & ASSIST. COMMISSIONERS

Commissioner Jewell moved to approve Resolution No. 2009-72, adopting the Kittitas County Homelessness and Affordable Housing Committee's Grant Application, Guidelines and Instructions for Distribution of ESSHB 2163 Homeless Housing and Assistance Funds pursuant to RCW 36.22.179. Chairman Crankovich seconded. Motion carried 2-0.

ORDINANCE NO. 2009-10 INCREASE LODGING TAX COMMISSIONERS

Commissioner Jewell moved to approve Ordinance No. 2009-10, Imposing an Additional 2% Lodging Tax as authorized under RCW 67.28.181. Chairman Crankovich seconded. Motion carried 2-0.

CLOSED RECORD HEARING NELSEN REZONE & PRELIM. PLAT CDS

Dan Valoff, Community Development Services Staff Planner, reviewed an application submitted by John H. F. Ufkes, authorized agent for James Nelsen, landowner, for a project related rezone from Forest & Range to Ag-5 with an application for a short plat for a total of 3 lots on approximately 20.00 acres of land located east of the City of Cle Elum, south of Highway 970, off of Lambert Road, Cle Elum, Washington (Map Numbers 20-17-31052-0001 & 20-17-31052-0006). He indicated the Hearing Examiner held an open record hearing and recommended approval of the request and has submitted proposed Findings of Fact, Conclusions of Law and Conditions of Approval for the Nelsen Rezone and Preliminary Short Plat.

Commissioner Jewell asked about the archaeology section of the information submitted.

Mr. Valoff noted that Section 6 (a) and (b) (Archaeology) were removed as previously discussed with the Board during the Agenda Study Session, due to the Yakama Nation not having submitted any comments for this specific project. He also indicated that Section 7 was also removed because that information was located in another area of the findings and it was redundant.

Chairman Crankovich reviewed the Road Standards Variance Request and was surprised it was passed because there is nothing in the current Road Standards, although it had been talked about due to circumstances dictating the need.

Commissioner Jewell moved to approve the Nelsen Rezone (RZ-08-00011) and Preliminary Short Plat (SP-08-46) and direct staff to prepare enabling documents. Chairman Crankovich seconded. Motion carried 2-0.

Dan Valoff, Community Development Services Staff Planner, reviewed an application submitted by Jeff Slothower, authorized agent for JCTRS LLC, landowner, for a project specific rezone from Ag-20 to Ag-5 along with a Preliminary Plat of 14-lots on approximately 76.78 acres of land located northeast of the City of Ellensburg, south of Charlton Road, west of Wilson Creek Road, north of Thomas Road, Ellensburg, Washington (Map Number 19-19-31051-0004). He indicated the Hearing Examiner conducted an open record hearing and recommended approval of the request and submitted proposed Findings of Fact, Conclusions of Law, and Conditions of Approval.

Commissioner Jewell moved to approve the JCTRS Rezone (Z-08-06) & Preliminary Plat (LP-08-13) and to direct staff to prepare enabling documents. Chairman Crankovich seconded. Motion carried 2-0.

AGREEMENT

JONES & STOKES ASSOCIATES, INC.

PUBLIC WORKS

Kirk Holmes, Director of Public Works/Interim Director of Community Development Services, reviewed a proposed agreement with Jones & Stokes Associates, Inc. and explained where the funding resources would come from to pay the expense of the project which will be approximately \$232,000.00. He said there is approximately \$40,000.00 available from remaining funds from the Community Development Block Grant; 11% will come from the Public Works Department because they have the Capital Facilities Plan and will be involved with the development of transportation and planning portion of the project and thought there may be approximately \$165,000.00 that would need to come from the General Fund. He said they will continue to do outreach to other State Agencies for additional funding as they move forward including Community Trade & Economic Development. He said they are working extremely hard at saving on expenditures and did not anticipate it having an impact to the 2010 organization structure.

Commissioner Jewell moved to approve a Professional Services Agreement between Kittitas County and Jones & Stokes Associates for the Kittitas County Comprehensive Plan Revision for Growth Management Act Compliance. Chairman Crankovich seconded.

Commissioner Jewell noted the Agreement had been reviewed by the Prosecutors office and was excited to see the project moving forward. He thanked everyone for their help and looked forward to seeing the results. Chairman Crankovich explained the project was a necessity and it is not something frivolous the County was spending money on and he was confident it will assist the County in coming to a resolution on outstanding issues.

Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 10:21 a.m. Chairman Crankovich seconded. Motion carried 2-0.

Meeting adjourned at 10:21 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie Kjorsvik

Alan Crankovich, Chairman