



# Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7070

Fax: (509) 962-7087

---

## Study Session Minutes May 14, 2009

**Those Present:** Al Crankovich, Paul Jewell, Mark McClain, Lisa Lawrence and Michael Carpenter

**\*\*Solid Waste Update:** The board was presented with a period end production analysis report. This report shows the different commodities accepted at the Counties facilities. In April the Transfer Stations received 2,451.86 tons of garbage and serviced 8,419 customers. Lisa presented the board with a revenue comparison showing that Solid Waste is down approximately \$58,000.00 from last year at this time.

**Board Direction:** None

**\*\*Other Litter Crew/Compost Facility Manager/Seasonal Help -**

Lisa told the board to expect to see seven personnel action forms for new hires soon and that five of those positions is for the Youth Litter Crew which is 100% grant funded. One position would be for a Compost Facility Manager and the other a seasonal position to help cover vacations etc. through the summer months, both of which are in the current budget.

**Board Direction:** None

**\*\*Other -Compost Facility:** The board asked for an update on the compost facility. Lisa stated that the project was on schedule and that they would be seeing some cost saving change orders come through.

**Board Direction:** The board recommended a metal roof rather than a composition roof for the jobshack.

**\*\*Maintenance Department:**

**Jail Project –** Michael stated he would talk with Patti and ask for her assistance with the staff report and resolution for the jail expansion project. There was discussion about the current options of the plan and the upgrades involved. There was also discussion with reference to options for office space for a Coroner.

**Board Direction:** None

**New Sheriff's Office –** Michael informed the board that the Sheriff's office asked him about maintenance, janitorial services, landscaping, snow removal and solid waste services at the new facility. Michael asked the board for direction on these issues and wanted to start discussion on budget concerns and responsibilities.

Michael told the board his staff could easily take on general maintenance, solid waste, and some snow removal, but he didn't think his current staff could provide a high level of service regarding janitorial with the amount of square feet they are currently responsible for. Michael told the board he thought it would cost around \$500-\$600 a month to contract janitorial services out.

**Board Direction:** Provide general maintenance and haul collected garbage to the Transfer Station. The board recommended the Sheriff's office utilize inmates and in-house staff for janitorial duties.

---

Lisa Lawrence, Solid Waste Assistant Director