



# Kittitas County Solid Waste Programs

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## Study Session Minutes

April 9, 2009

**Those Present:** Al Crankovich, Paul Jewell, Mark McClain, Lisa Young, Patti Johnson, Lisa Lawrence and Michael Carpenter

**\*\*Solid Waste Update:** The board was presented with a period end production analysis report. This report shows the different commodities accepted at the Counties facilities. In March the Transfer Stations received 2,266.06 tons of garbage and serviced 6,651 customers. Patti stated that CDL was still down and that the department is still sharing an operator position with Public Works two days a week. He is re-scheduled to attend Flagger Training on April 21<sup>st</sup>.

**Board Direction:** None

**\*\*Compost Facility:** Patti gave the board an updated on the Phases of the Compost Facility stating that Phases A & B are totally grant funded. Phase C was not in the grant but included in the project to clean up the old Transfer Station site and utilize the area as part of the Compost Facility. Patti told the board the cost to pave the area in Phase C was \$148,800. Patti presented the board with a breakdown of Solid Waste Funds showing that she has the funds to complete the project, but that the cost was not in her current budget. Patti told the board that this money is normally invested but at this time it was a challenge to invest it and that the interest rate is only between .5%-1% daily. Patti asked the board for direction on doing a budget amendment and completing Phase C along with Phase A & B or holding off until next year's budget.

**Board Direction:** The board voted 3-0 to complete Phase C now and recommended preparing an update as to the status of the project and where the funds are coming from for their review.

Lisa Young presented the board with final wages and the job description for a Compost Facility Operator and the revised Solid Waste organizational chart, reflecting the Compost Operator and the Master Compost Coordinator position under the Solid Waste Specialist.

Lisa told the board that she had worked with Patti researching and comparing wages for the position and that they determined it to be comparable to the Environmental Specialist 1. In this process they also determined that the Solid Waste Specialist position was left out when the wage adjustment occurred for those job families. Lisa recommended approval of the final wages, job description for the Compost Facility Operator and revised organizational chart. She also recommended adjusting the wage scale for the Solid Waste Specialist to stay consistent with the job families table.

**Board Direction:** The board voted 3-0 to approve the wage scales, the job description and the revised organizational chart reflecting the new positions.

**\*\*Transfer Station Operations:** Patti told the board that she received proposals for the Solid Waste Plan updated for review. She stated that she had met with Kirk Holmes twice but hadn't connected with him again to discuss grant funding available for a feasibility study for a waste energy plant. Patti asked the board for direction on pursuing this option.

**Board Direction:** Pursue a Waste Energy Plant. The board directed Patti take the lead on this and that they would let Kirk know. They instructed her to contact Bill Boyum with the DNR to discuss their Bio-Mass project and maybe working together to strengthen our possibilities.

**\*\*Maintenance Department:**

**Facilities Maintenance Budget Cuts** – Michael informed the board that he had made \$27,000 worth of cuts within the maintenance department on overtime, fuel, vehicle maintenance and building maintenance. He stated that no cuts were made in regards to the jail. There was discussion about issues at the jail with inmates plugging up the sewer system with extra clothing, bedding & towels. This issue cost \$1500.00 the week of Spring Break with a budget of \$10,000.00 for the year.

**Board Direction:**

**Self Hauling Office Trash** – Michael presented the board with substantial savings on the garbage bills of \$1,000.00 per month by implementing the self haul program. He has been working with Solid Waste to try to promote recycling to help cut garbage costs even more.

**Board Direction: None**

**New Kittitas County Sheriff Office** – Michael informed the board that he had questions on the routine maintenance and janitorial services for the new Sheriff's Office and if it will affect his budget.

**Board Direction:** The board directed Michael to put together a list of his concerns and the issues he would like addressed and they would schedule a meeting with the Sheriff's office to discuss.

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Patti Johnson, Director  
Solid Waste