

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: April 6, 2009

TIME: 9:50 a.m.

COMMISSIONERS PRESENT: Chairman Alan Crankovich; Vice Chairman Paul Jewell;
Commissioner Mark McClain

DEPARTMENT: Public Works/CDS

DEPARTMENT HEAD: Kirk Holmes

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board

TOPIC:	Public Works, Community Development Services, Code Enforcement work Plan update
DISCUSSION:	Kirk explained that with all the recent changes in staff reduction down at the Permit center they are currently working on finding the new normal. He explained that they are currently working on going through previous employees files and working on a lot of clean up of outstanding projects. He listed off projects that are on their radar, he indicated that they are currently having weekly staff meetings regarding GMA compliance. He also stated that the RFQ they put out in the paper they will now be setting up interviews and hope to have a firm on board by the end of the month. He stated that they are currently cross training some DPW & CDS staff to run the permit tech counter currently those staff members are Candie Leader and Lisa lammarino. He discussed doing a RFQ for Road Standards and how plats are processed; he indicated his concerns of keeping the work in house. Mr. Holmes also informed the BOCC he was meeting on Saturday at 10:00 a.m. with the KCCC.
ACTION:	<p>The BOCC reminded Kirk that he needs to be sure and track and code the time the DPW staff is spending doing permit tech work.</p> <p>The BOCC reminded Kirk he needs to keep as much work in house as possible.</p> <p>Commissioner McClain asked Director Holmes to invite him to the Saturday Meeting with the KCCC he indicated he would like to attend.</p>