

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

1:00 P.M.

APRIL 6, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Catherine Dunn, Deputy Clerk of the Board; Jerry Pettit, Auditor; Judy Pless, Budget and Finance Manager; Fritz Glover.

SPECIAL MEETING COMMUNICATION STRATEGIES COMMISSIONERS

Chairman Alan Crankovich opened the special meeting at approximately 1:00 PM. Vice-Chairman Paul Jewell handed out a communication plan for the Board of Commissioner's consideration. Jerry Pettit, Auditor asked if this was for internal communications or for external communications. Vice-Chairman Jewell said he thought of this plan as a mechanism to forestall disagreements or miscommunications. He had concerns with the process and wished to keep things open and clear. Commissioner Mark McClain agreed that he liked the idea, but thought it should be used and fine tuned before establishing a policy. Chairman Crankovich cautioned that whatever this Board established, another Board of Commissioners may not wish to use.

There was discussion on the different scenarios outlined in the plan.

SPECIAL MEETING CONTINUOUS COST IMPROVEMENT PROGRAM COMMISSIONERS

Vice-Chairman Jewell reported on a fun proactive approach to cost cutting that the Public Health Department was working on now. He said that if significant cost cutting ideas were used by a department or group, that some sort of recognition should be shown. There was discussion of what recognition could be done without use of government funds.

SPECIAL MEETING NON-UNION COMPENSATION INCENTIVES COMMISSIONERS

Commissioner McClain presented an idea for a compensation pool for non-union employees that would be paid from a line item funded through savings in specific line items. After some discussion on methods and concerns over budget padding, it was determined the discussion will be continued at a later date.

SPECIAL MEETING

FINANCIAL REPORTING

COMMISSIONERS

Vice-Chairman Jewell asked if a department head with a large savings in one line item can use the money for something else. A discussion followed on the interaction with the Auditor's office and the Departments need to contact the Board on Budget amendments.

There was a further discussion on Budget Amendments.

A discussion followed on the relationship of the Budget and Finance Manager with the Board of Commissioners and the role of the Auditor in that relationship.

There was a discussion of payroll on a monthly basis and the draw process. Judy Pless, Budget and Finance Manager said that they are working with the software vendor to enable the draw process.

Meeting adjourned at approximately 2:30 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Alan Crankovich, Chairman