

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
KITTTITAS VALLEY EVENT CENTER  
SPECIAL MEETING**

**MONDAY**

**1:00 PM**

**FEBRUARY 26, 2009**

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell, Commissioner Mark McClain.

Others present: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board; Greg Zempel, Prosecuting Attorney.

**SPECIAL MEETING**

**OFFICE RETREAT**

**COMMISSIONERS**

Chairman Crankovich opened the meeting at approximately 1:00 p.m. Vice-Chairman Jewell spoke about the need to cut down the paper use in the office.

Other cost cutting measures were discussed and suggested by office staff included: printing on Econo-mode setting to use less toner; checking to see if the Board's committee meetings out of town are reimbursable; wage freeze (no merit pay) and no overtime pay; no departmental travel unless for certification; turning computers off at night; prioritize motor pool cars by gas mileage; reduce words in legal notices; not duplicating minutes and agendas; filling vacancies internally; on-line training instead of traveling; reduce daily hours and one day off per month.

Also discussed was the status of the Board of Equalization appeals and the amount of staff time it is taking.

Prosecuting Attorney Greg Zempel led a discussion on Open Public Meeting Act, use of personal computers, email and cell phones and public records.

The retreat was adjourned at 4:25 p.m.

**DEPUTY CLERK OF THE BOARD**

**KITTTITAS COUNTY COMMISSIONERS  
KITTTITAS COUNTY, WASHINGTON**

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Catherine Dunn

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Alan Crankovich, Chairman

