

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: February 23, 2009

TIME: 9:40 a.m.

COMMISSIONERS PRESENT: Chairman Alan Crankovich; Commissioner Mark McClain

DEPARTMENT: Fire Marshall

DEPARTMENT HEAD: Brenda Larsen

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board

TOPIC:	Signatures on out of state travel for NFA course in July
DISCUSSION:	Brenda Presented a updated travel authorization. She indicated that it was already approved but the dates had changed.
ACTION:	<p>Commissioner McClain moved to approve Board signature on the out of state travel request for Brenda Larsen to attend the National fire Academy in Emmitsburg MD. July 25 – July 31, 2009. Chairman Crankovich seconded. Motion carried 2-0.</p> <p>Commissioner McClain moved to approve Chair signature on the third page of Brenda's travel packet to authorize a County Employee to attend the Training. Chairman Crankovich seconded. Motion carried 2-0.</p>