

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** February 17, 2009

**TIME:** 9:50 a.m.

**COMMISSIONERS PRESENT:** Vice-Chairman Paul Jewell and Chairman Alan Crankovich;  
Commissioner Mark McClain

**DEPARTMENT:** Sheriff

**DEPARTMENT HEAD:** Gene Dana

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board

<b>TOPIC:</b>	Invoice for local records grant – Needs Chair Signature
<b>DISCUSSION:</b>	Gene presented the BOCC with an invoice from the Secretary of State for the second disbursement of Archive grant funds that was awarded to the Sheriff's Department. He indicated he needed Chair Signature in order to be reimbursed for the archiving that had been done.
<b>ACTION:</b>	Commissioner Jewell moved to approve Chair Signature on the invoice for the second disbursement of funds for the Archiving grant awarded to the Sheriff's Department. Commissioner McClain seconded. Motion carried 3-0.