



Kittitas County Solid Waste Programs

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Study Session Minutes

February 12, 2009

Those Present: Al Crankovich, Paul Jewell, Mark McClain, Patti Johnson, Lisa Lawrence, Michael Carpenter, Duke Senter and Doug D'Hondt

****Solid Waste Update:** The board was presented with a period end production analysis report. This report shows the different commodities accepted at the Counties facilities. In January the Transfer Stations received 2,432.64 tons of garbage and serviced 6,914 customers. Patti informed the board garbage was up some for the month, mostly due to the flood. Patti stated that CDL and Septage were down due to the economy.

Board Direction: None

****Compost Facility Update:** Patti gave the board a brief update on the status of the Compost Facility Demolition Project. Stating that Phase I of the project is almost complete, the contractor was waiting on another contractor to remove the conveyor, which wasn't removed during the cleanup process after the 1996 collapse of the Transfer Station.

Board Direction: None

****Equipment Purchase:** Patti asked the board for direction on the purchase of a tractor for the compost facility. Patti told the board that the facility needed a tractor with a PTO and a loader that had at least a 100HP to efficiently operate the facility. Patti explained to the board that after researching used tractors vs. new she found that a new tractor on the State Contract would be less than a used one. Patti stated she had budgeted \$78,000 to purchase a tractor and that the purchase price for the tractor with intelligent power was \$68,000.00 plus tax.

Board Direction: The board voted 3-0 to have Patti purchase the tractor with intelligent power from the State Contract.

****Assessing Solid Waste Fees-Insufficient Funds/Requests for Additional Scan Cards:** Patti asked the board for direction on assessing fees to customers that do not have enough money to cover their disposal fee at the Transfer Stations creating additional paperwork and tracking for the collections process for staff and for assessing fees to customers that request additional scan cards or replacement cards for their charge accounts for disposal at the County Transfer Stations and Limited Purpose Landfill.

Board Direction: The Board voted 3-0 to assess fees for insufficient funds and to collect fees for scan cards associated with charge customer accounts. The Board directed Patti to check with legal and set a public hearing.

****Ryegrass Landfill Staffing:** Patti informed the board that the amount of CDL disposed of at the Landfill was way down and wasn't covering the costs of the operator. Patti worked with Public Works, Human Resources and Computer Services to temporarily arrange a job share two days a week. The position is the same union as the road crew and will help with the budget.

Board Direction: None

****Flood Vouchers:** Patti reported to the board that the voucher system for disposal of flood debris worked well, stating that the program ended on January 31st. Patti told the board that a handful of people were still calling requesting reimbursement for disposal of flood debris and asked the board if they wanted to look at extending the deadline or reimbursing individuals that self hauled their debris before the program started.

Board Direction: Do not extend the disposal deadline or refund receipts prior to the program.

****Maintenance Department:**

Courthouse Boiler Update – Michael gave the board a recap on the boiler and that it would cost \$20,000 plus to repair and that he didn't feel that it would be money well spent. He recommended holding off for this year with temporary adjustments and looking at long term alternatives to energy incorporation.

Board Direction: Talk with Judy regarding maintenance funds not allocated.

Update on February 23 Hultz Jail/Improvement/scoping Meeting – Michael informed the board there would be a meeting on February 23 with Sheriff Staff. The board asked if the project was on track to start work on May 1st. Michael stated realistically it would probably be June.

Board Direction: None

Utilities Tracking Software – Michael asked the board for direction in purchasing software to better track and measure efficiency and savings of utilities by building and/or site for the County.

Board Direction: Not at this time, recommended working with the City to get this information through the billing process and utilizing current software.

IS Generator and transfer switch – Michael asked the board to release the funding under REET for purchasing a generator and transfer switch for the data center in Information Services.

Board Direction: Get competitive bids. The board voted 3-0 to release funds.

Public Works walk on agenda item – Doug D'Hondt requesting chairs signature on contracts with the Corp of Engineers a **COOPERATION AGREEMENT BETWEEN THE UNITED STATES OF AMERICA and Kittitas County for INITIAL LEVEE REPAIR ASSISTANCE**

Board Direction: The board voted 3-0 to approve chairs signature on the contracts.

Patti Johnson, Director
Solid Waste