

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: February 2, 2009

TIME: 9:40 a.m.

COMMISSIONERS PRESENT: Vice-Chairman Paul Jewell and Chairman Alan Crankovich;
Commissioner Mark McClain

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Joseph Whalen III

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Lisa Young, HR Manager

TOPIC:	Approval for admin assistant III
DISCUSSION:	Lisa discussed the Treasurer's Office previous request for filling the Admin Assistant vacancy in the Treasurer's Office. She indicated that historically that position has been an Admin Assistant three and that the Treasurers expectations are that of an Admin Assistant three. Lisa reviewed with the Commissioners that they had approved an Admin Assistant two up to the Mid - point in pay previously.
ACTION:	The Board indicated that at this time they feel its best to stick with their original approval of an Admin Assistant II that can be hired up to mid-point. And at a later date if the Treasurer feels compelled to come to the BOCC and discuss a potential adjustment then they would be open to hearing the discussion.