



Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7070

Fax: (509) 962-7087

Study Session Minutes

December 11, 2008

Those Present: Al Crankovich, Mark McClain, Patti Johnson, Lisa Lawrence and Michael Carpenter

****Solid Waste Update:** The board was presented with a period end production analysis report. This report shows the different commodities accepted at the Counties facilities. In November the Transfer Stations received 2,461 tons of garbage and serviced 7,975 customers. Patti informed the board that garbage down about 9%, but in turn expenses are also down since the cost of hauling the garbage is the primary expense for the department.

Board Direction: None

****New Software Update:** Patti told the board that the department went live yesterday with a new software program at the scale houses and at the office. The Company Paradigm starting implementing the systems at the sites on December 7th, held staff trainings on December 8th and 9th and assisted staff with going live on the new system December 10th. Patti commented that Computer Services was a great help and made the transition for the department easier.

Board Direction: None

****Compost Facility Update:** Patti Johnson gave the board an update on the status of the Compost Facility stating that 18 Contractors attended the mandatory pre-bid meeting.

Board Direction: None

****Animal Composting:** Patti informed the board that WSU Extension recently held training on animal composting and that the Cattleman's Association had proposed that the County should provide the service of large animal composting.

Board Direction: Recommend animal composting on own property.

Solid Waste Management Plan Update: Patti told the board that it was time to update the Solid Waste Plan and asked for the boards input on what we want to do in the next 5-10 years.

Board Direction: Look at alternatives for future disposal options

****Maintenance Department:**

Courthouse/Jail control compressor motor replacement: Michael Carpenter asked the board for direction on purchasing a compressor.

Board Direction: The board voted 2 – 0, motion to purchase.

Request from Commissioners to all County employees for energy conservation: Michael informed the board that the County power bill for November was \$7500.00; he asked the board if they would put out a request to employees to help save money by turning off lights and shutting down computers when leaving work.

Board Direction: present a draft to the board and include dollar amounts.

Discussion on keycard access privileges: Michael asked the board for direction on how it is decided who gets access.

Board Direction: Develop a program and work with Computer Services through the orientation process.

Patti Johnson, Director
Solid Waste