



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

STUDY SESSION MINUTES

December 8, 2008

THOSE PRESENT:

Alan Crankovich, Paul Jewell (BOCC) Mandy Weed, Dan Davis (CDS) Kirk Holmes (DPW) Brenda Larsen (FM)

GUESTS PRESENT:

Noah Goodrich, Chad Bala, Vernon Swesey

Expired Building Permits:

Dan went over county code for expired permits and stated that in February of 2008 Piercy had brought this before the board and it was decided on a \$65.00 re-inspection fee finals. Dan stated that 2004 to current is half the original fees need to be paid to renew for final. Commissioner Crankovich stated that he is ok with one more opportunity to notify those that are expired and that he doesn't want us sending code enforcement to their doors for these old permits. Dan explained that the code stated it can't be abandoned for 180 days and we have been operating on one year. Commissioner Crankovich stated that during these times we may want to offer a little more lenience. Commissioner Jewell stated he agreed with Commissioner Crankovich and that it may be a little more customer friendly.

Board Direction:

None.

FIRE MARSHAL ITEMS

Operational & Construction Permits For OFC Requirements:

Brenda stated that operational permits are required by the IFC which are listed on her handout and up to this time permits have been very scattered with no policies or procedures in place. Brenda stated that the fees are already in place and have been adopted. Chad questioned hydrants. Brenda clarified and stated that there are some exemptions. Commissioner Crankovich stated that these were some of the reasons for the creation of a Fire Marshal position.

Board Direction:

None.

Implementations of the Fire & Life Safety Inspections Program, Recovery of Costs in 2010:

Brenda stated that she received a list from DOL of approximately 4600 businesses and over 500 of them are located in the county but she has not yet sorted out if they are home based or if people are coming in to the businesses. Brenda also stated that \$65.00 is not going to be cost recovery and it is a requirement by law that we perform these inspections. Commissioner Crankovich stated to put together a presentation and in it show what happens if these are not put into place. Commissioner Jewell questioned if the city does these inspections. Brenda stated that they do, however they do not charge for them.

Board Direction:

Put together presentation and bring back before the board.

Fire Marshal's Office Logo:

Brenda stated that the new logo she would like to use is the 7 point prevention star. Commissioner Jewell commented it looks great.

APPROVED

Board Direction: **None.**

Fire Marsha's Office Mission Statement: Brenda stated she completed what she feels they are looking for and asked the board for any input they may have. Commissioner Crankovich stated at a first glance it looks ok. Commissioner Jewell agreed.

Board Direction: **None.**

Inspections on Tuesdays & Thursdays: Brenda stated that they would be able to better utilize their resources by limiting inspections to Tuesdays and Thursdays and the sprinkler companies have given the verbal ok. Brenda stated by doing this it will allow Barry to give a rough time of when he will be at the given inspection. Commissioner Jewell stated that sounded good and Commissioner Crankovich commented that this may also make it easier for them when things pick up.

Board Direction: **None.**