

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

2:00 P.M.

DECEMBER 2, 2008

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich and Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Dan Davis, Chief Building Official; Judy Pless, Budget & Finance Manager; Robin Raap, Administrative Assistant Prosecutors Office; Brent Bottoms, Deputy Prosecutor; Mike Stafford, Assistant Probation Manager; Greg Zempel, Prosecutor; Jan Ollivier, Transportation Manager; Kirk Holmes, Public Works Director; Amber Simon, Public Health Business Manager; Cindy Adams, Assessor's Administrative Assistant; Jerry Pettit, Auditor and approximately 4 members of the public.

PUBLIC HEARING

2009 FEE SCHEDULE

PUBLIC HEALTH

At 2:00 p.m. **CHAIRMAN McCLAIN** opened a public hearing continued from November 20, 2008 to consider the adoption of the 2009 Public Health Fee Schedule. He noted the record was open.

CATHY BAMBRICK, PUBLIC HEALTH ADMINISTRATOR requested a continuance of the public hearing due to the well drillers being out of town attending a conference.

CHAIRMAN McCLAIN asked if there was any public requesting to testify. There was no one requesting to give testimony. **CHAIRMAN McCLAIN** said the record would remain open.

COMMISSIONER CRANKOVICH moved to continue the public hearing to consider the 2009 Public Health Fee Schedule, to Tuesday December 16, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse. **COMMISSIONER JEWELL** seconded. Motion carried 3-0.

PUBLIC HEARING

INTERLOCAL AGREEMENT - CITY OF KITTTITAS

PROSECUTOR

At approximately 2:02 p.m. **CHAIRMAN McCLAIN** opened a public hearing to consider an Interlocal Agreement with the City of Kittitas for the purpose of assuming the City of Kittitas Municipal Court functions, which will include prosecutor, defense and court functions.

BRENT BOTTOMS, DEPUTY PROSECUTOR reviewed a proposed agreement between Kittitas County and the City of Kittitas, in the amount of \$20,000.00 per year for Court related Services. He indicated the 10 year commitment was on the City's part. **COMMISSIONER CRANKOVICH** asked what would happen if there was an inability to pay the \$20,000.00 due to the current state of economy. **MR. BOTTOMS** said if there was no payment made by the City, it would normally trigger termination of the Agreement, but the statute has steps it would have to go through.

STEVE ARINGTON, MAYOR OF CITY KITTITAS said the 3/10th money was not being considered with the Agreement, because the money would be coming directly out of their normal general operating expenses. He said this was not initiated due to the lack of money, but more of an effective way of running the Court system. He noted there has been no discussion of the City of Kittitas becoming unincorporated. **MIKE STUDER, CITY OF KITTITAS POLICE CHIEF** said he was in support of the proposal and it would be a better way to do business. **GREG ZEMPEL** explained the City must set a base line and if those change, they must be aware of the 3/10th money. **COMMISSIONER JEWELL** felt it puts the County in a difficult situation the way it's written. **MR. ZEMPEL** said the City was not trying to put themselves in to the County's budget, but if they were not happy with services the County was performing, it could ultimately go to arbitration, although no one would want it to get to that point.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARINGW AS CLOSED.

COMMISSIONER JEWELL moved to strike 4.1 (A) (B) and (C) from the proposed Agreement and send it back to the City of Kittitas for their consideration. **COMMISSIONER CRANKOVICH** seconded. Motion carried 3-0.

COMMISSIONER CRANKOVICH moved to continue to the public hearing to Tuesday December 16, 2008 at 2:00 p.m. **COMMISSIONER JEWELL** seconded. Motion carried 3-0.

PUBLIC HEARING

KCC CHAPTER 14-INTERNATIONAL CODES

CDS

At approximately 2:25 p.m. **CHAIRMAN McCLAIN** opened a public hearing to consider proposed revisions to Kittitas County Code Chapter 14, Buildings and Construction to reflect consistency with the adopted Washington State and 2006 International Codes that became effective July 1, 2007.

DAN DAVIS, CHIEF BUILDING OFFICIAL explained the proposed Ordinance would amend and update language in Kittitas County Code Chapter 14 to reflect consistency with the adopted Washington State Building Codes and the 2006 International Codes effective July 1, 2007. He said he had met with building community to review the document.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

ORDINANCE 2008-22 KCC CHAPTER 14-INTERNATIONAL CODES CDS

COMMISSIONER JEWELL moved to approve Ordinance No. 2008-22, Amending Kittitas County Code Chapter 14, Building Codes to Provide with Consistency with the 2006 International Codes as adopted by Kittitas County. **COMMISSIONER CRANKOVICH** seconded. Motion carried 3-0.

PUBLIC HEARING AMEND 2009 CONSTRUCTION PROGRAM PUBLIC WORKS

At approximately 2:30 p.m. **CHAIRMAN McCLAIN** opened a public hearing to consider amending the 2009 Annual Construction Program.

JAN OLLIVIER, TRANSPORTATION MANAGER, said the proposal was a reflection in revenue forecasts during budget process noting an increase in costs and a decrease in revenues. **KIRK HOLMES, PUBLIC WORKS DIRECTOR** said the amendments would provide for baseline data and is consistent with a focus on hard surfacing roads.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

RESOLUTION 2008-166 AMEND 2009 CONSTRUCTION PROGRAM PUBLIC WORKS

COMMISSIONER CRANKOVICH moved to approve Resolution No. 2008-166, to Amend the 2009 Annual Road Construction Program. **COMMISSIONER JEWELL** seconded. Motion carried 3-0.

The Board thanked staff for being aware of preservation of what we have in times of tight budgets.

PUBLIC HEARING NON EXCLUSIVE IRRIGATION FRANCHISE PUBLIC WORKS

At approximately 2:34 p.m. **CHAIRMAN McCLAIN** opened a public hearing to consider an Irrigation Franchise with Dave Simmons on Kilmore Road.

and no one was here to address them on the December 1st public hearing. He said in looking at the budget narrative there is an increase of \$10,000.00 and wondered what the plan was.

MR. ZEMPEL said some of the increases are due to the maintenance of copiers and software and they are getting and the figures are derived from the vendors. He said anytime there is an increase in staffing levels there is a substantial increase in what the machines are having to do.

CHAIRMAN McClain said he was not clear with the budget narrative, stating the scanner was mentioned two times. **MR. ZEMPEL** reviewed the initial cost of a piece of equipment and the monthly maintenance for that. He said their Damian software has the ability to archive the criminal side, and they are in process of creating similar ability for all files on the civil side and that may become available at a cost of approximately \$3,000.00. **CHAIRMAN McCLAIN** said the Damian software was approximately \$80,000.00 to purchase and another \$20,000.00 for software, but their supplies have also increased. He said he was under the impression they were working towards going paperless. **MR. ZEMPEL** said they were working towards that way, but when they have six or seven banker boxes full of documents and having to process public disclosure requests, there is a significant usage of copy machines.

COMMISSIONER CRANKOVICH questioned if the cuts remain, would budget amendments be necessary next year? **MR. ZEMPEL** indicated it could be a possibility. There was discussion on ways of saving money including rotation of computers and laptops which is not in the final figure. **MR. ZEMPEL** noted the revenue that may be coming in from City of Kittitas in the amount of \$10,000.00 was not included in the revenue. **JUDY PLESS** said it was not included yet because there was not an agreement officially approved and signed yet.

RESOLUTION 2008-167

TAX LEVY

AUDITOR

COMMISSIONER CRANKOVICH moved to approve Resolution 2008-167, Levying Taxes for the Year 2009, in the total amount of \$5,630,000.00 for the General Fund, Community Services and Veteran's Assistance; and \$4,210,000.00 for the County Road and County Road Diversion.

COMMISSIONER JEWELL seconded. Motion carried 3-0.

COMMISSIONER CRANKOVICH moved to approve Resolution No. 2008-168, Adopting the Kittitas County Budget in the total amount of \$69,332,542.00 for the Fiscal Year ending December 31, 2009.

COMMISSIONER JEWELL seconded.

COMMISSIONER CRANKOVICH asked if the proposed cuts in the Prosecutors office was included in the Resolution, as well as the additional \$10,000.00 of revenue from the City of Kittitas. **JUDY PLESS** said the Resolution included the cuts made by the Prosecutors office, but did not include the funds from the City of Kittitas because there is no signed agreement yet. **COMMISSIONER CRANKOVICH** said it could possibly lead to budget amendments in the future, and noted for the record, there was a balanced budget before the Prosecutors cuts were made.

COMMISSIONER JEWELL said he would be open to budget amendments at a later date reflecting the revenue later on.

Motion carried 2-1 (**CHAIRMAN McCLAIN** opposed the motion).

Meeting adjourned at 3:02 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Mark McClain, Chairman