



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

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### **STUDY SESSION MINUTES**

**November 24, 2008**

#### **THOSE PRESENT:**

Alan Crankovich, Mark McClain, Linda Huber, Catherine Dunn (BOCC) Kirk Holmes, Kelly Carlson, Doug D'Hondt, Jan Ollivier, Maria Fischer (DPW), Dan Davis, Dan Valhoff, Mandy Weed (CDS), Stephanie Happold (PROS)

#### **GUESTS PRESENT:**

Noah Goodrich, Chad Bala, Pat Deneen, Joy Potter

#### **HAYWARD RD/K. VALLEY, DEVELOPMENT AGREEMENT:**

Doug D'Hondt stated that Sagebrush Power Partners presented the County with an offer to make improvements to Hayward Road in the amount of \$177,159.90. He read Item #4 on page 2 which states that Kittitas County will pay for costs for the improvements if they go over that amount, and will refund Sagebrush any left-over funds if costs are under that amount. D'Hondt explained what portion of Hayward will be improved and what the improvements will consist of. He has forwarded the agreement to the Prosecutor. McClain asked for a tour of the area. Director Holmes noted that the PW is also working with Sagebrush on a franchise agreement.

#### **Board Direction:**

**Put the item forward on the agenda.**

#### **WESTSIDE ROAD RAP FUNDING:**

Jan Ollivier stated that the County needs to decide how to use RAP Funds. The Westside Road project will use three biennium's worth of RAP Funds, while needed No. 6 Road improvements would take less funding. Director Holmes added that we can expect State Construction funds to dwindle; that the funding agencies are not excited about our saving funds for future projects, but by good management we can assure the funding of future projects.

#### **Board Direction:**

**Withdraw the prospectus for Westside Road and move forward.**

#### **SUNCADIA, TRAFFIC**

**MONITORING & FISCAL  
MONITORING:**

Director Holmes has met with Suncadia representatives regarding fiscal monitoring for Suncadia properties. The original agreement with Trend West agreed to fund the fiscal investigation, but Kirk is still looking for documentation on this. He has met with the Auditor, Assessor's, and Treasurer's offices on the fiscal monitoring also, with no success at locating documentation. Suncadia would feel comfortable meeting annually with the County to discuss traffic problems. Traffic counts will be needed. Dan Davis added that Suncadia did produce a report with figures, but the question is, does the County have a procedure for looking at these figures.

**Board Direction:**

**No direction.**

**COUNTY TRAINING INSTITUTE-  
PACIFIC INSTITUTE PILOT:**

Director Holmes explained that an application has been submitted for Kittitas County to participate in a pilot 2 day training program for department heads with the County Training Institute. This application process is competitive.

**Board Direction:**

**No direction.**

**HAPPY TRAILS PERMIT:**

Commissioner Crankovich explained that he received a call regarding the road maintenance agreement. Dan Valhoff stated that Mr. Price submitted a road maintenance agreement, but it was discovered that the agreement has alleged false statements.

**Board Direction:**

**Confer with the Prosecutor's Office for the next step.**

**Meeting adjourned at 2:00 pm**



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Kirk Holmes  
Public Works Director