

BOARD OF COUNTY COMMISSIONERS

DEPARTMENT HEAD MEETING

MINUTES

DATE: October 20, 2008

TIME: 9:40 a.m.

COMMISSIONERS PRESENT: Commissioner Linda Huber, Chairman Mark McClain;
Commissioner Crankovich

DEPARTMENT: Sheriff

DEPARTMENT HEAD: Gene Dana

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Carrie Youngblood, HR Representative; Clay Myers, Undersheriff; Paula Hctor, Corrections Sergeant.

TOPIC:	Filling Vacancies – Courthouse Security, Corrections Officer, LE Clerk (3 10 th s positions).
DISCUSSION:	Undersheriff Myers reviewed the current vacant positions within the Sheriff's department. He explained that they have a good potential candidate for the last Security Officer Position to fill. He indicated that there might be a need to get a MOU from the union depending on what the employment status is for the potential candidate since they have possibly maintained a reserve status. He indicated that Carrie is waiting to hear back from the previous employer. Undersheriff Myers indicated they have still not filled there Evidence Tech that was approved through the 3/10 th positions as well as they have two control room operators to fill vacancies for and he also indicated that there was vacancies for four Corrections officers with a wish to fill all four positions but with the understanding that a promotion must take place prior to the fourth CO being filled. (According to civil service rules). Sergeant Hctor indicated that they would like to hire two provisional's and one new or lateral.
ACTION:	<p>Commissioner Huber moved to approve filling the positions for a security position, Evidence Clerk, Two Control Room Operators, and Four Corrections Officers. Commissioner Crankovich seconded. Motion Carried 3-0.</p> <p>The Board asked the Sheriff's Staff to get a finance update from Judy and update the Board at that time as well.</p>