

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M

SEPTEMBER 22, 2008

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich and Commissioner Linda Huber.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At approximately 9:00 a.m. Chairman McClain opened an Office Administration Meeting for the Board of County Commissioners.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

Commissioners reviewed the Calendar for the week.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

County Employee Personnel Action forms were distributed and signed off for approval. The Board approved vouchers in the amount of \$122,4467.11.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

Commissioners reviewed the Correspondence log which is a complete listing of all incoming mail and correspondence for the week ending September 19, 2008.

EMERGENCY LIST

COMMISSIONERS OFFICE RESPONSIBILITIES

COMMISSIONERS

Commissioners reviewed and acknowledged an updated list of Emergency Responsibilities for the Commissioners Office.

REQUEST

SISTER CITY CONFERENCE

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board indicated she had received an invite from Burton Bard Jr. to attend and speak at the annual County & City Sister City Association conference. She explained that it was taking place in Issaquah on November 1st 2008 and the cost is thirty dollars. Commissioner Crankovich moved to approve Julie Kjorsvik's

