

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** September 8, 2008

**TIME:** 9:40 AM

**COMMISSIONERS PRESENT:** Chairman Mark McClain, Vice- Chairman Alan Crankovich and Commissioner Linda Huber

**DEPARTMENT:** Human Resources

**DEPARTMENT HEAD:** Lisa Young, Interim Human Resources Director

**OTHERS PRESENT:** Catherine Dunn, Deputy Clerk of the Board; Cathy Bambrick, Public Health Administrator

<b>TOPIC:</b>	Approval of Personnel Action Form - Promotion
<b>DISCUSSION:</b>	Cathy Bambrick explained that she had hired Candi Blackford for the Clerk position knowing she was overqualified for that position. Blackford had applied for the Administrative Assistant II position and was hired. Bambrick had sent the letter of hire and it was accepted.
<b>ACTION:</b>	The Board signed the Personnel Action form.