

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**MONDAY**

**11:00 A.M**

**JULY 28, 2008**

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich and Commissioner Linda Huber.

Others: Mandy Robinson, Deputy Clerk of the Board; Jim Goeben, Application Development Manager; Marsha Weyand, County Assessor; Amy Mills, County Treasurer; Deanna Panattoni, Treasurer's Office Staff.

**SPECIAL MEETING**

**REET GRANT ASSESSOR/TREASURER**

**ASSESSOR**

At 11:00 a.m. Chairman McClain opened a special meeting to discuss a real estate excise tax (REET) grant.

Marsha Weyand, County Assessor provided copies of the proposed "REET" project. She indicated that the funds would come from the Department of Revenue (DOR).

Amy Mills, County Treasurer explained how the funds would be used if they received the grant, and gave the history of why the grant exists. She indicated that there is \$ 100,000.00 available to get the REET Module up and running. She explained that in order to use the grant funds the way it works is that the County pays up front and then is reimbursed by DOR.

Commissioner Crankovich questioned if the funds were guaranteed.

Commissioner McClain explained the need for legal review of the document as well as needing the document to go through the process like any other grant the County would agree to.

Marsha Weyand, indicated that the only way they would purchase the software is if the County was approved for the grant funds.

Jim Goeben, explained the process and steps needed in order to move forward with the grant once approved. He explained that they would need to first do a Memorandum of Understanding (MOU) and go through legal review just like the grant process. He then indicated that is when they could begin to expend the grant funds, and then receive reimbursement.

Marsha Weyand, explained that today the Boards blessing is needed and once all the hoops are jumped through and get the grant approval, they will bring it through the Agenda process.

The Board gave staff approval to move forward with legal review prior to sending to DOR for grant approval and then going through the Agenda process for the County to accept the document.

Meeting adjourned at 11:19 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Mandy Robinson

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Mark McClain, Chairman