

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: 07-07-08

TIME: 9:40 a.m.

COMMISSIONERS PRESENT: Mark McClain, Alan Crankovich, Linda Huber

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kirk Eslinger

OTHERS PRESENT: Lisa Young, Human Resources Manager; Debbie Myers, Deputy Clerk of the Board

TOPIC:	Fire Marshal/Emergency Manager
DISCUSSION:	<p>Lisa Young, Human Resources, presented the Commissioners with a draft job description for the Fire Marshal/Emergency Manager position. She commented the percentages were not finalized yet. Commissioner McClain suggested changing some of the percentages, and increasing EMS to 30%.</p> <p>There was discussion on Supervisory duties and who the position would answer to. They also discussed duties: Fire Marshal 70%, EMS 30%.</p> <p>There was discussion on a wage scale of \$60,000 to \$75,000.</p> <p>Commissioner McClain said he had contacted Sheriff Dana and Undersheriff Myers in regard to kicking in some money towards Emergency Services.</p>
ACTION:	<p>It was decided the Fire Marshal/EMS would work closely with CDS but answer to the Board.</p> <p>Ms. Young will finalize the job description and send copies to the Board.</p>