

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: 6/23/08

TIME: 9:50 a.m.

COMMISSIONERS PRESENT: Mark McClain, Alan Crankovich, Linda Huber

DEPARTMENT: Information Services

DEPARTMENT HEAD: Duke Senter, Director

OTHERS PRESENT Mandy Robinson, BOCC Deputy Clerk; Kirk Eslinger, HR Director

TOPIC:	Records Management
DISCUSSION:	Duke presented to the Commissioners a layout of a Records Management Team which showed an outline of a potential storing option for records (electronic)
ACTION:	Commissioner Huber moved to approved Dukes request to form a committee with the suggested members, noting that the Attorney for the committee would be Stephanie Happold as that is Duke attorney for his department. Commissioner Crankovich seconded. Motion carried 3-0.