

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

MAY 20, 2008

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich and Commissioner Linda Huber.

Others: Julie Kjorsvik, Clerk of the Board; Darryl Piercy, Director of Community Development Services; Mackenzie Moynihan, CDS Staff Planner; Allison Kimball, Assistant Director of Community Development Services; Holly Myers, Environmental Health Manager; Holly Duncan, Environmental Health Specialist II; Scott Turnbull, CDS Staff Planner; Doug D'Hondt, Public Works Engineer; Cathy Bambrick, Public Health Director and approximately four members of the public.

CALL TO ORDER

Chairman McClain called the meeting to order.

PLEDGE OF ALLIEGANCE

Chairman McClain led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Chairman McClain introduced Linda Huber as the new District #1 Commissioner.

Doug D'Hondt, Public Works Engineer, introduced Roy Chance as their new Engineer Tech II position.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

CERTIFICATE

CRAB - COUNTY ENGINEER

PUBLIC WORKS

The Board acknowledged receipt of a Certificate of Good Practice approved by Resolution of the County Road Administration Board noting that Kittitas County has reasonably complied with provisions of law relating to county road administration and with the Standards of Good Practice as formulated and adopted by the CRAB Board.

Commissioner Crankovich moved to approve a Certificate of Recognition for Holly Duncan, Environmental Health Specialist II, for 20 years of service with Kittitas County. Commissioner Huber seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman McClain noted Consent Agenda items A, G and O had been moved to Board Discussion & Decision, as well as two items had been added under Administrative Matters and he anticipated an Executive Session may be held at the conclusion of the agenda, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. He said it would be for approximately 1 hour and did not anticipate any action following.

Commissioner Crankovich moved to approve the Agenda as amended. Commissioner Huber seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Crankovich moved to approve the Consent Agenda as amended. Commissioner Huber seconded. Motion carried 3-0.

MINUTES - MOVED TO BOARD DISCUSSION & DECISION

CONTRACT

AMENDMENT - DEPT. SOCIAL HEALTH SERVICES

MH/DD

Approve and authorize the Chair to sign Contract Amendment No. 0763-21311-01, between the State of Washington, Department of Social & Health Services, Division of Developmental Disabilities and Kittitas County, increasing the amount of \$1,131.620.00 for the period December 1, 2007 through June 30, 2009.

SPENDING PLAN

ELMVIEW

MH/DD

Approve and authorize the Chair to sign Amendment #1 to the Region 2,

Kittitas County FY 08 Spending Plan for Elmview, reflecting the increased amount of \$1,131.620.00 from the State of Washington, Department of Social and Health Services, Division of Developmental Disabilities.

RESOLUTION 2008-76 SET 2009 BUDGET HEARINGS AUDITOR

Approve Resolution No. 2008-76, In the Matter of Setting Dates for the 2009 Budget Hearings, to be held on December 1, 2008 at 3:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue, Ellensburg, Washington.

INTERLOCAL AGREEMENT CITY OF SUNNYSIDE - JAIL SERVICES SHERIFF

Approve an Interlocal Agreement between the City of Sunnyside and Kittitas County, designating Sunnyside as a place of confinement for the incarceration of one or more inmates lawfully committed to its custody at a rate of \$40.43 per day, for the period March 1, 2008 through January 31, 2009.

RESOLUTION 2008-77 OPERATION OF CARNIVAL & RELATED FACILITIES FAIR

Approve Resolution No. 2008-77, Approving an Agreement between Kittitas County and Davis Amusement Cascadia, for the Operation of Carnival and related facilities at the Kittitas County Fair, for the period 2008-2012.

RESOLUTION 2008-78 REQUEST FOR PROPOSALS-FIRE SUPPRESSION SYSTEM FAIR

Approve Resolution No. 2008-78, Approving a Request for Proposals for an engineering firm to evaluate, upgrade, and draft an install plan for a fire alarm and fire suppression system at the Kittitas County Event Center and to authorize the Clerk to publish said notice to be accepted until June 20, 2008 at 4:30 p.m. at 205 West 5th Avenue, Suite 108, Ellensburg, Washington.

RESOLUTION 2008-79 INTERLOCAL AGREEMENT - CWU PUBLIC HEALTH

Approve Resolution No. 2008-79, authorizing an Interlocal Agreement entitled "Standard Agreement between Central Washington University and the Kittitas County Public Health Department" for food service inspections and training, effective May 20, 2008.

GRANT APPLICATION DSHS - OFFICE OF JUVENILE JUSTICE JUVENILE

Approve and ratify the Chair's signature on a Federal Grant Application, Office of Juvenile Justice, for the Kittitas County Community Juvenile Justice Coalition, for the period July 1, 2008 through June 30, 2009.

CONTRACT**BONNEVILLE POWER ADMINISTRATION****NOXIOUS WEED**

Approve Contract No. 37655 between the Kittitas County Noxious Weed Control Board and the Bonneville Power Administration, in the amount of \$8,377.00, for an undesirable plant survey and inventory of noxious weeds associated with a power line scheduled for reconstruction.

AGREEMENT**ASPEN - DIGITAL TAPE & TRANSCRIPTION SOFTWARE****SHERIFF**

Approve a Memorandum and Agreement with ASPEN and the Kittitas County Sheriff's Office, for reimbursement of \$1,800.00 for the Sheriff's Office to purchase digital tape records and transcription software, and a budget amendment reflecting the revenue and expenditures.

EVENT**EASTON MEMORIAL DAY PARADE CELEBRATION****COMMISSIONERS**

Approve a request to hold the annual Easton Memorial Day Parade and Celebration on Saturday May 24, 2008.

APPEAL HEARING**ARVIN MARCHEL - BLA APPEAL****COMMISSIONERS**

Approve a Notice of Hearing to consider an appeal filed by David P. Nelson from Encompass Engineering & Surveying, on behalf of Arvin Marchel of the administrative decision of the Kittitas County Community Development's Department denial of a request for a Boundary Line Adjustment Number BL-08-00020, to be held on Wednesday June 4, 2008 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

APPEAL HEARING**SEPA MDNS - KITTITAS COUNTY PUD #1****COMMISSIONERS**

Approve a Notice of Hearing to consider an appeal of the issuance of a SEPA MDNS by the Kittitas County Community Development Services on the Kittitas County PUD #1 - 115,000 volt, Lauderdale Transmission Tap & New Electrical Substation application, to be held on Wednesday June 18, 2008 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A RESOLUTION FOR THE WEDGWOOD ESTATES PRELIMINARY PLAT - ITEM MOVED TO BOARD DISCUSSION & DECISION

RESOLUTION 2008-80**CORRECT SCRIVENER'S ERRORS****CDS**

Approve Resolution No. 2008-80, Correcting Scrivener's Errors on Resolutions No. 2008-36 (Gleason 14-Lot Performance Based Cluster Preliminary Plat), No. 2008-37 (Taylor 14-Lot Performance Based Cluster

Preliminary Plat), No. 2008-38 (Fremmerlid 14-Lot Performance Based Cluster Preliminary Plat) and No. 2008-39 (Cameron Performance Based Cluster Plat), due to the title blocks of the Resolution contained were scrivener's errors and acknowledging the preliminary plat's were in fact, denied on March 4, 2008.

RESOLUTION 2008-81 O'CALLAHAN 14-LOT CLUSTER PLAT CDS

Approve a Resolution No. 2008-81, O'Callahan 14-Lot Performance Based Cluster Plat, amending Resolution No. 2007-37, due to a scrivener's errors.

RESOLUTION 2008-82 DECLARE EQUIPMENT SURPLUS PUBLIC WORKS

Approve Resolution No. 2008-82, Declaring Equipment Rental and Revolving Fund Equipment No. 33 - 2001 Chevrolet Quad Cab, 6 ½ foot bed, 4x4 pickup truck, Serial No. 2GCEK19T111321179 surplus, and to authorize the sale to the Kittitas County Noxious Weed Control department, in the amount of \$5,500.00.

RESOLUTION 2008-83 AWARD BID - 75C EXCAVATOR PUBLIC WORKS

Approve Resolution No. 2008-83, Awarding a Bid to Furnish One New 75C Excavator of Equivalent, to NC Machinery in the amount of \$94,342.37 including tax, and to authorize the Public Works Director to be authorized to sign the contract documents for the bid awarded pursuant to the terms and conditions as specified in the proposal submitted by the bidder.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

LETTER LIQUOR CONTROL BOARD COMMISSIONERS

Commissioner Crankovich moved to approve and authorize the Board to sign a letter to the Washington State Liquor Control Board noting no objections to the Easton Village Road Association obtaining a Special Occasion License for a beer garden located on First Street in Easton to be held on Saturday May 24, 2008 from 10:00 a.m. to 6:00 p.m. Commissioner Huber seconded. Motion carried 3-0.

LETTER OPEN SPACE - CYNTHIA A. YOUNG-WEST COMMISSIONERS

Commissioner Crankovich moved to approve a letter to Cynthia A. Young-West, noting that due an administrative oversight, her application for reclassification as Open Space should not have been denied under the circumstances then present, and to allow the Agreements to be signed and

back dated "nunc pro tunc" as of January 10, 2007. Commissioner Huber seconded. Motion carried 3-0.

APPOINTMENTS

COMMISSIONER BOARDS & COMMITTEES

COMMISSIONERS

Commissioner Crankovich moved to approve the Board of County Commissioners Committee and Board assignments. Commissioner Huber seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION & DECISION

CLOSED RECORD MEETING

SUNCADIA PHASE 1, DIVISION 13 PLAT

CDS

Allison Kimball, Assistant Director of Community Development Services, reviewed a request from Bennett Homes Kittitas, LLC and F. Steven Lathrop, authorized agents for Suncadia LLC, for the Suncadia Master Planned Resort, Phase 1, Division 13. The proposal is a re-plat of Tract Z-3 of the Resort Core Phase 1, Division 9, located in Section 19, T20N, R15E, WM (Map Number 20-15-19054-0007). The application is proposed of 78 lots consisting of 78 high-density detached and attached resort residential units, 78 parking spaces on approximately 8.89 acres of land. She said the applicant has additionally proposed a phasing plan, Phase 1 consisting of lots 1 through 19 and lots 67 through 78 and Phase 2 consisting of lots 20 through 66. The Planning Commission held an open record hearing on April 22, 2008 and passed a motion by a vote of 6 to 0 to forward a recommendation to approve the preliminary plat.

RESOLUTION 2008-74

SUNCADIA PHASE 1, DIVISION 13 PLAT

CDS

Commissioner Crankovich moved to approve Resolution No. 2008-74, Approving the Suncadia Master Planned Resort, Phase 1, Division 13. Commissioner Huber seconded. Motion carried 3-0.

CLOSED RECORD MEETING

LINDLEY'S ADDITION PRELIMINARY PLAT

CDS

Mackenzie Moynihan, CDS Staff Planner, reviewed an application for the Lindley's Addition Preliminary Plat (P-07-39) submitted by Scott and Kimberly Lindley, landowners, for a division of 9.47 acres into 3-lots located East of Salmon La Sac Road, off Grandview Road, Ronald, Washington (Map Number 21-14-09059-0004). She said the Planning Commission held an open record hearing and voted to forward a recommendation of approval with a vote of 4-2 with the minority voting members citing issues regarding steep slope in the area in addition to feeling that Lot 3 was potentially unbuildable due to the required setbacks.

Commissioner Crankovich questioned the minority report stating that Lot 3 was potentially unbuildable. Ms. Moynihan said it was speculation and not factual.

Commissioner Crankovich moved to approve the Lindley's Addition Preliminary Plat (P-07-39) and to direct staff to prepare enabling documents. Commissioner Huber seconded. Motion carried 3-0.

CLOSED RECORD MEETING CROWE PRELIMINARY PLAT (P-07-51) CDS

Mackenzie Moynihan, CDS Staff Planner, noted the Planning Commission meeting minutes from March 25, 2008 and Findings of Fact were inadvertently left out of the Board's packets and requested to continue the Closed Record Meeting to Tuesday June 3, 2008 at 10:00 a.m.

Commissioner Crankovich moved to continue the Closed Record Meeting to consider the Crowe Preliminary Plat (P-07-51), to be held on Tuesday June 3, 2008 at 10:00 a.m. in the Commissioners Auditorium. Commissioner Huber seconded. Motion carried 3-0.

CLOSED RECORD MEETING MANNA FUNDING REZONE (Z-06-46) CDS

Scott Turnbull, CDS Staff Planner, noted the Planning Commission meeting minutes from March 25, 2008 were inadvertently left out of the Board's packets and requested to continue the Closed Record Meeting, to be held on Tuesday June 3, 2008 at 10:00 a.m.

Commissioner Crankovich moved to continue the Closed Record Meeting to consider the Manna Funding Rezone (Z-06-46), to Tuesday June 3, 2008 at 10:00 a.m. in the Commissioners Auditorium. Commissioner Huber seconded. Motion carried 3-0.

Chairman McClain noted that a request had been received from David Taylor to allow him to reiterate the Manna Funding request. He noted the record had been closed and it would remain closed to any further comments by the public.

PUBLIC HEARING DISSOLVE TV IMPROVEMENT DISTRICT COMMISSIONERS

Chairman McClain opened the public hearing continued from April 1, 2008 and noted the record was closed. He indicated there was no additional information submitted by members of the TV Improvement District Board or the LLC that was formed. He suggested tabling the matter until further information has been received.

Commissioner Huber moved to table the public hearing to consider dissolving the TV Improvement District Board, until further information has been provided to the Board of County Commissioners. Commissioner

Crankovich seconded. Motion carried 3-0.

RESOLUTION 2008-75

WEDGWOOD ESTATES PLAT (P-07-56)

CDS

Chairman McClain moved to approve Resolution No. 2008-75, Approving the Wedgwood Estates Plat (P-07-65), a division of 21.00 acres into seven (7) lots for Map Number 19-15-07000-0020. Commissioner Crankovich seconded. Motion carried 2-0. Commissioner Huber abstained.

MINUTES

COMMISSIONER MEETING MINUTES

COMMISSIONERS

Commissioner Crankovich moved to approve the following meeting minutes as presented. Chairman McClain seconded. Motion carried 2-0. Commissioner Huber abstained.

DATE	MEETING	RE:
8-1-07	Special Meeting	Kittitas County Rail Dist
2-5-08	Regular Meeting	BOCC Agenda
3-4-08	Regular Meeting	BOCC Agenda (Amended Minutes)
3-25-08	Regular Meeting	PH Study Session
4-21-08	Regular Meeting	DPW Study Session
5-5-08	Regular Meeting	BOCC Office Admin Meeting
5-5-08	Regular Meeting	BOCC Dept Head Minutes
5-6-08	Special Meeting	BOCC Public Hearings
5-6-08	Regular Meeting	BOCC Agenda
5-7-08	Special Meeting	Law Justice Meeting Minutes
5-7-08	Special Meeting	Executive Session
5-12-08	Regular Meeting	BOCC Office Admin Meeting
5-12-08	Regular Meeting	BOCC Dept Head Meeting
5-14-08	Special Meeting	Jail Lieutenant /Executive Session

MISCELLANEOUS - NONE

EXECUTIVE SESSION

Chairman McClain announced the Board would recess into an Executive Session for approximately one hour to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. He asked that the following people remain in attendance: Don Anderson, Deputy Prosecutor; Cathy Bambrick, Public Health Director; Holly Myers,

Environmental Health Manager; Allison Kimball, Assistant Director of Community Development Services; Darryl Piercy, Director of Community Development Services. Chairman McClain said he did not anticipate any action following.

At approximately 11:25 a.m. the Board reconvened out of Executive Session. The Board gave direction to staff relating to a Request for Qualifications and for a meter reading job description.

ADJOURNMENT

Commissioner Crankovich moved to adjourn at 11:25 a.m. Commissioner Huber seconded. Motion carried 3-0.

Meeting adjourned at 11:25 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Mark McClain, Chairman