

KITTITAS COUNTY
COMMISSIONER SPECIAL MEETING

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Human Resource Study Session

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March 25, 2008
10:00 AM

Topic	Outcome / Minutes
Personnel Change Requests <ul style="list-style-type: none"> Personal Action Forms Approval 	<ul style="list-style-type: none"> Session began at 10:03 a.m. PAF signed as presented after exec session
Legal Update <i>Anticipated executive session:</i> <i>To discuss with legal counsel matters relating to enforcement actions, litigations, or potential litigation.</i>	<ul style="list-style-type: none"> BOCC entered Executive Session at 10:05 a.m. to discuss matters relating to enforcement actions, litigations, or potential litigations Anticipated length: 30 minutes Anticipated Action: Approval of PAF BOCC exited the Executive Session at 10:33 a.m. with PAF presented for signature Resumed Regular Session: 10:33 a.m.
Recruitment Update <ul style="list-style-type: none"> “Facilities Maintenance Director” vacancy 	<ul style="list-style-type: none"> Carrie presented a draft job description to the Board for Facilities Maintenance Director Upon review, direction was given for posting and advertising It was decided that Commissioner Crankovich will be the point of contact during the recruitment process
Budget Update <ul style="list-style-type: none"> Cost Approval for Trainer 	<ul style="list-style-type: none"> Discussed the cost to bring in an outside trainer to hold a management training session Direction given to have the Exec Committee review cost and schedule
HR Process Update <ul style="list-style-type: none"> Guidelines for blended positions 	<ul style="list-style-type: none"> Hold for future session
Walk-On Topic <ul style="list-style-type: none"> BOCC Wage Scales 	<ul style="list-style-type: none"> Approved as proposed Kirk to prepare Resolution Discussed Prosecutor wage scale; BOCC requested that Prosecutor wage be addressed as soon as possible
Attendees	<ul style="list-style-type: none"> Mark McClain, Alan Crankovich, David Bowen, Kirk Eslinger, Lisa Young; Carrie Youngblood also part for Recruitment Update