

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

MARCH 18, 2008

Board members present: Chairman Mark McClain, Vice-Chairman Alan Crankovich and Commissioner David Bowen.

Others: Mandy Robinson, Deputy Clerk of the Board; Darryl Piercy, Community Development Services Director; Dan Valoff, CDS Staff Planner; Brandon Drexler, Public Works Director; JJ Sandnes, Equipment Operator for Department of Public Works; Neil Caulkins, Deputy Prosecutor; Linda Huber, Accountant Auditors Office; Tom Swenson, Facilities Maintenance Director; and approximately two members of the public.

CALL TO ORDER

Chairman McClain called the meeting to order.

PLEDGE OF ALLIEGANCE

Chairman McClain led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Brandon Drexler, Public Works Director introduced JJ Sandnes as one of their new Equipment Operators.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman McClain noted that there had been two items added under Miscellaneous; including two PAF's (personnel action forms). One item under Administrative Matters a Resolution authorizing the County to advertise a request for qualifications. He also acknowledged the Board would hold an Executive Session at the conclusion of the Agenda for approximately fifteen minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to

the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public, and anticipated no action.

Commissioner Crankovich moved to approve the Agenda as amended. Commissioner Bowen seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

MINUTES

DATE	MEETING	RE:
7-19-07	Special Meeting	Appeal Hearing & Public Hearing
2-4-08	Special Meeting	EWGHB Hearing
2-13-08	Special Meeting	EWGHB Hearing
2-25-08	Regular Meeting	DPW Study Session
2-26-08	Special Meeting	Wardell Architects
2-28-08	Special Meeting	Executive Session
3-3-08	Special Meeting	Capitalized Assets For 2007
3-3-08	Regular Meeting	BOCC Office Admin Meeting
3-3-08	Regular Meeting	BOCC DH Meetings
3-5-08	Special Meeting	BOCC- Law/Justice. DH Minutes
3-6-08	Special Meeting	3/10 th of 1% Meeting
3-10-08	Regular Meeting	BOCC Office Admin Meeting
3-10-08	Regular Meeting	BOCC DH Meetings

CONTRACT

BRC, INC.

SOLID WASTE

Approve & authorize the Chair to sign a Contract with BRC Inc. for the removal and Recycling of Metal received at the Kittitas County Transfer Stations. The term of the contract shall be for the period commencing April 1, 2008 through March 31, 2009.

RESOLUTION 2008-52

AMENDING RES#2008-30

ASSESSOR

Approve Resolution No. 2008-52, Amending Resolution 2008-30 to correct scribner's errors concerning Kittitas County Levies for 2008 Tax Collection.

SET CLOSED RECORD MEETING**YOUNGER PRELIMINARY PLAT (P-07-63) CDS**

Approve setting a Closed Record Meeting for the Younger Preliminary Plat (P-07-63), an application from Vernon Swesey of Central Cascade Land Co., Inc., authorized agent for Fred Talerico, landowner, submitted a long plat application on December 14, 2007. The subdivision application included a preliminary plat (younger Preliminary Plat, P-07-63, depicting the division of approximately 5.00 acres into 5 lots. The proposed lot sizes are each 1.00 acre. The subject property is located south of Airport Road, north of State Road 970, Cle Elum, WA 98922 and located in portion of Section 31, T20N, R16E, WM, in Kittitas County. Map number 20-16-31020-0009, to be held on Tuesday April 1, 2008 at 10:00 a.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.

SET CLOSED RECORD MEETING**HAZEL PRELIMINARY PLAT (P-07-20) CDS**

Approve setting a Closed Record Meeting for the Hazel Preliminary Plat (P-07-20), an application from Chris Cruse, authorized agent for Jim Treat, landowner, submitted an application on June 11, 2007 for a four-lot Preliminary Plat pursuant to Kittitas County Code 16.12 on approximately 8.00 acres of land that is zoned Rural Residential. The plat consists of four (4) lots being 2 acres in size. The subject property is located east of the City of Kittitas, off of No. 81 Road, Kittitas, WA 98934, within portions of Section 01, T17M. 19E. W.M. in Kittitas County, Map Number 17-19-01057-0003, to be held on Tuesday April 1, 2008 at 10:00 a.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington

MYLARS**PERSSON PLAT (P-07-20)****CDS**

Approve and authorize the Chair to sign the mylars granting final approval of the Persson Plat (P-07-20).

MYLARS**AZTEC ESTATES PLAT (P-07-09)****CDS**

Approve and authorize the Chair to sign the mylars granting final approval of the Aztec Estates Plat (P-07-09).

MYLARS**TIMBER COVE PLAT (P-06-24)****CDS**

Approve and authorize the Chair to sign the mylars granting final approval of the Timber Cove 14-Lot Performance Based Cluster Preliminary Plat (P-06-24).

MYLARS**JACK PINE PRELIMINARY PLAT (P-07-06)****CDS**

Approve and authorize the Chair to sign the mylars granting final

approval of the Jack Pine Preliminary Plat (P-07-06).

MYLARS

JNG PRELIMINARY PLAT (P-07-04)

CDS

Approve and authorize the Chair to sign the mylars granting final approval of the JNG Preliminary Plat (P-07-04).

SET CLOSED RECORD MTG

WALDWOODS PERFORMANCE BASED CLUSTER PLAT

CDS

Approve setting a Closed Record Meeting for the Waldwoods Performance Based Cluster Plat (P-07-07), an application from Mark Wald, landowner, for a 12-Lot Performance Based Cluster Plat pursuant to Kittitas County Code 16.09 on approximately 21 acres of land that is zoned rural-3. The subject property is located southwest of the City of Cle Elum, off of Westside Road and FS Road 3350, Cle Elum, WA 98922, located within Section 09, T19N, R15E, WM in Kittitas County. Map number 19-15-09000-0012, to be held on Tuesday April 1, 2008 at 10:00 a.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.

SET PUBLIC HEARING

MEMORANDUM OF AGREEMENT W/DEPT OF ECOLOGY

CDS

Approve setting a public hearing to consider the Memorandum of Agreement with the Department of Ecology, to be held on Tuesday April 1st 2008 at 6:00 p.m. at the Walter Strom Middle School Multi-purpose Room, 2694 SR 903, Cle Elum, Washington and to authorize the Clerk to publish said notice.

RESOLUTION 2008-51

AWARD BID FOR 2008 ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution 2008-51 awarding the bid to furnish Asphalt Materials for Calendar Year 2008, to Columbia Asphalt in the amount of \$207,900.00.

RESOLUTION 2008-50

AWARD BID FOR 2008 LIQ ASPHALT MATERIALS

PUBLIC WORKS

Approve Resolution 2008-50 awarding the bid to furnish Liquid Asphalt Materials for Calendar Year 2008 to SEM Materials for Schedules A & B and the responsible bid of Albina Asphalt for Schedule C. SEM Materials bid in the amount of \$2,244,192.60 & Albina's bid in the amount of \$1,466,011.80.

RESOLUTION 2008-49

AWARD BID FOR 2008 CRACK SEALANT MATERIALS

PUBLIC WKS

Approve Resolution 2008-49 awarding the bid to furnish Crack Sealant

Materials for Calendar Year 2008 to Special Asphalt Products.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2008-46 REQUEST FOR QUALIFICATIONS MAINTENANCE

Commissioner Crankovich moved to approve Resolution No. 2008-46, to authorizing the County to advertise a Request for Qualifications for Engineering firms to remediate water incursion and for the remodeling of the County Jail's Kitchen, and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION & DECISION

EVENT YAKIMA RIVER CANYON MARATHON COMMISSIONERS

Commissioner Crankovich moved to approve a request from Lenore and Bob Dolphin to hold the Yakima River Canyon Marathon on Saturday April 5, 2008, and directed staff to send a letter reflecting the Board's decision. Commissioner Bowen seconded. Motion carried 3-0.

CLAIM FOR DAMAGES RANDY & NANCY PARKS PROSECUTOR

Neil Caulkins, Deputy Prosecutor, reviewed a Claim for Damages filed by Randy & Nancy Parks. Commissioner Crankovich moved to approve the claim for Randy & Nancy Parks conditioned upon signature on a release of all claims. Commissioner Bowen seconded. Commissioner Bowen noted the amount to be not more than the \$ 579.66 that was noted in the reports. Motion carried 3-0.

RESOLUTION 2008-47 AWARDING THE 2008 SAFETEA-LU PUBLIC WORKS

Brandon Drexler, Public Works Director, reviewed a staff report stating that Kittitas County serves as the lead agency for distributing SAFETEA-LU federal surface transportation program (STP) funds toward transportation projects in our region. He stated our region includes Kittitas County and the Cities within. Mr. Drexler noted that beginning in 2008, WSDOT is requiring lead agencies to prioritize projects for FFY '08 STP funds according to regional priorities. He stated that Kittitas County Public Works developed a prioritization process cooperatively with City representatives and in consultation with WSDOT as shown in the documents provided. He indicated the only entities that did not meet federal criteria for eligible projects were the cities of Kittitas and South Cle Elum.

Commissioner Crankovich moved to approve Resolution No. 2008-47 to award the 2008 SAFETEA-LU Surface Transportation Program (STP) Federal Funds for the Kittitas County Region. Commissioner Bowen seconded. Motion carried 3-0.

RESOLUTION 2008-48 AUTHORIZE TO CALL FOR BIDS

PUBLIC WORKS

Brandon Drexler, Public Works Director, reviewed a staff report stating that Kittitas County received Federal funds to construct safety features for Vantage Highway & Kittitas Highway from mile post (MP) 1.28 to MP 6.61 and MP 1.03 to MP 5.76. He indicated the construction will consist of construction of center-line rumble strips, solar powered flashing beacons and new road marking including paint striping for aerial enforcement. He stated that the Department has coordinated with the local utility outfits during design and will continue to during construction. Bids will be received until 2:00 p.m. on Thursday April 10, 2008 at the office of the Department of Public Works, 411 North Ruby Suite #1. Commissioner Crankovich moved to approve Resolution 2008-48, authorizing the Director of Public Works to call for bids for the Vantage Highway and Kittitas Safety Corridor Project, and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

CERTIFICATION ANNUAL COUNTY ROAD ADMIN BOARD

PUBLIC WORKS

Brandon Drexler, Public Works Director, reviewed a staff report stating that Kittitas County Public Works Department is required by (WAC 136-04) on an annual basis to send an Annual Certification is a report required by CRAB that includes departmental information regarding Management and Administration, and Policies and Operations. This digital submittal certification requires a signature from the Board of County Commissioners Chair, County Engineer, Sheriff, and Auditor. Commissioner Crankovich moved to approve & authorize Chair Signature on the digital submittal certification to the County Road Administration Board. Commissioner Bowen seconded. Motion carried 3-0.

MISCELLANEOUS -

Commissioner Crankovich moved to ratify Board signature on a Personnel Action Form done as an emergency hire for the Treasurer's Office, for Jeanette Taylor. Commissioner Bowen seconded. Motion carried 3-0.

Commissioner Crankovich moved to ratify Board signature on a Personnel Action Form for Tom Swenson, Facilities Maintenance Director. Commissioner Bowen seconded. Motion carried 3-0.

EXECUTIVE SESSION

At approximately 10:17 a.m. Chairman McClain announced the Board would go into an Executive Session for approximately fifteen minutes, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public, and did not anticipate any action following. He asked that Kirk Eslinger, HR Director be in attendance.

At approximately 10:28 the Board reconvened out of Executive Session, and direction was given for staff to prepare all appropriate paper work for Tom Swenson's termination as well as collect work keys and follow through as with any staff member leaving the County.

ADJOURNMENT

Commissioner Crankovich moved to adjourn the meeting at 10:29 a.m. Commissioner Bowen seconded. Motion carried 3-0.

Meeting adjourned at 10:29 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Mark McClain, Chairman