

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** 3-10-08

**TIME:** 9:40 a.m.

**COMMISSIONERS PRESENT:** Alan Crankovich, David Bowen

**DEPARTMENT:** Juvenile Probation

**DEPARTMENT HEAD:** William Holmes

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board; Kirk Eslinger, HR Director; Terry Powers, Maintenance Staff

<b>TOPIC:</b>	Criminal History Records CJIS Protection Issues
<b>DISCUSSION:</b>	William stated that currently his staff's computers have access to the US Criminal Access Data Base controlled by the FBI. They have recently created new language and stipulations as to who has access to those records and files. In order to comply William stated he had to cut off access to Maintenance he stated this makes the amount of work that Maintenance does for the department very limited. This brings up more concerns for other departments that have to follow these same rules. William stated he has currently had one of his staff members go with maintenance so they can complete their work, since the files aren't to be left with anyone who hasn't had a background check. William proposed having all maintenance have background checks done so we can eliminate this problem. Or asked for other suggestions or ideas.
<b>ACTION:</b>	<b>The Board stated they would like to have this topic brought up on the next Law and Justice Agenda with the BOCC. They also suggested William look into additional file cabinet's with locking options on them or an offsite storage facility...</b>