

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** 1-28-08

**TIME:** 10:10 a.m.

**COMMISSIONERS PRESENT:** David Bowen, Mark McClain, Alan Crankovich

**DEPARTMENT:** Department of Public Works

**DEPARTMENT HEAD:** Brandon Drexler

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board; Kirk Eslinger, HR Director

<b>TOPIC:</b>	Employee Wage Review
<b>DISCUSSION:</b>	Brandon stated he was here to discuss the position of Airport Manager / Administrative Assistant II, he stated he just completed Ms. Carlson's annual evaluation. Brandon proposed instead of the 40/60 40- being Airport time and 60- being Admin, Brandon proposed changing it to 60-40 the 60 becoming airport and the 40 being admin. Brandon requested also bringing Ms. Carlson to the Mid of the airport wage range.
<b>ACTION:</b>	<p><b>The Board approved the request for 60/40</b>  <b>The Board approved Ms. Carlson being brought to ¼ pt on the Airport Manager scale. This bringing her to \$3749.00</b></p> <p><b>The Board also requested that Brandon get ready to move the Airport Manager to a full time position by the end of the year, and think of how that will affect him as well as if he will need to hire a new Admin Asst.</b></p> <p><b>The Board also prepared Brandon to look at removing the alternate work week from "Exempt" Employees.</b></p>