

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

10:00 A.M.

JANUARY 15, 2008

Board members present: Chairman Mark McClain and Commissioner David Bowen. Excused: Vice-Chairman Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Gene Dana, Sheriff; Mackenzie Moynihan, CDS Staff Planner; Dan Valoff, CDS Staff Planner; Scott Turnbull, CDS Staff Planner; Darryl Piercy, Director of Community Development Services; Allison Kimball, Assistant Director of Community Development Services; Mike Elkins, CDS Staff Planner; Joanna Valencia, CDS Staff Planner; Judy Pless, Budget & Finance Manager; Neil Caulkins, Deputy Prosecutor; Doug D'Hondt, Engineer; William Holmes, Director of Probation Services; Trudie Pettit, CDS Staff Planner; Lisa Iammarino, Code Enforcement; and approximately 4 members of the public.

CALL TO ORDER

Chairman McClain called the meeting to order.

PLEDGE OF ALLIEGANCE

Chairman McClain led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Brandon Drexler, Public Works Director introduced Trena Richardson and Rob Fudacz as their new Laborers.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

CERTIFICATE GARY RISTINE, GENE DANA, WILMA DLOUGHY COMMISSIONERS

Commissioner Bowen moved to approve and issue Certificates of Appreciation for Gary Ristine and Gene Dana, for their dedication and service as Co-Chair's on the Kittitas County Law & Justice Council and for Wilma Dloughy for her dedication and service serving as Secretary to the Kittitas County Law & Justice Council for over ten years. Chairman McClain seconded. Motion carried 2-0.

CERTIFICATE

ALLISON KIMBALL

COMMISSIONERS

Commissioner Bowen moved to approve a Certificate of Recognition for Allison Kimball for obtaining Certified Public Officials Certification. Chairman McClain seconded. Motion carried 2-0.

APPROVAL OF AGENDA

Chairman McClain noted Consent Items I & J had been moved to Board Discussion & Decision; and three items had been added under Administrative Matters. He also acknowledged the Board would hold an Executive Session at the conclusion of the Agenda for approximately one hour to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and did not anticipate action. Commissioner Bowen moved to approve the Agenda as amended. Chairman McClain seconded. Motion carried 2-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman McClain noted Items I & J had been moved to Board Discussion & Decision. Commissioner Bowen moved to approve the Consent Agenda as amended. Chairman McClain seconded. Motion carried 2-0.

MINUTES

DATE	MEETING	RE:
10-9-07	Regular Meeting	HR Study Session
10-30-07	Regular Meeting	HR Study Session
11-27-07	Regular Meeting	HR Study Session
12-18-07	Regular Meeting	BOCC Agenda
12-31-07	Regular Meeting	DPW Study Session

12-31-07	Special Meeting	Comp Plan
12-31-07	Regular Meeting	BOCC Office Admin Meeting
1-2-08	Regular Meeting	BOCC Dept Head Meeting Minutes
1-2-08	Special Meeting	Dispose of County Assets
1-2-08	Regular Meeting	BOCC Agenda
1-3-08	Special Meeting	Realignment of Supervisory Duties Maint/Fair
1-3-08	Special Meeting	Prosecutor Office Wage's
1-4-08	Special Meeting	Bar 14 Road Bridge
1-7-08	Regular Meeting	BOCC Office Admin Meeting
1-7-08	Regular Meeting	BOCC Department Head Meeting Minutes
1-8-08	Regular Meeting	HR Study Session

RESOLUTION 2008-10

HOTEL/MOTEL FUNDS

COMMISSIONERS

Approve Resolution No. 2008-10, to Adopt the Distribution of the 2008 Hotel/Motel Tax funds in the total amount of \$46,860.00.

AGREEMENT

OFFICE OF STATE PROCUREMENT - PUBLIC AGENCIES

AUDITOR

Approve an Intergovernmental Cooperative Purchasing Agreement for Public Agencies, between the Office of State Procurement and Kittitas County for the period January 1, 2008 through December 31, 2009.

SET PUBLIC HEARING

HB 1386-HISTORICAL PRESERVATION

COMMISSIONERS

Approve setting a Public Hearing to consider the use of funds relating to House Bill 1386 for the promotion of historical preservation or historical programs, to be held Tuesday February 5, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice.

AGREEMENT

DSHS - CONSOLIDATED CONTRACT

JUVENILE

Approve and authorize the Chair to sign Program Agreement Number 0863-34068 for a Consolidated Contract with the Department of Social & Health

and to authorize the Clerk to publish said notice.

LETTER THAD VAUGHN - OPEN SPACE CLASSIFICATION COMMISSIONERS

Approve the Board to sign a letter to Thad Vaughn rejecting the application submitted on December 11, 2006, for Classification or Reclassification as Open Space Land or Timber Land for Current Use Assessment under RCW Chapter 84.34, due to the Agreement not being returned within the thirty (30) day time period.

LETTER CYNTHIA A. YOUNG-WEST-OPEN SPACE CLASSIFICATION COMMISSIONERS

Approve the Board to sign a letter to Cynthia A. Young-West rejecting the application submitted on December 11, 2006, for Classification or Reclassification as Open Space Land or Timber Land for Current Use Assessment under RCW Chapter 84.34, due to the Agreement not being returned within the thirty (30) day time period.

RESOLUTION 2008-11 UPDATE PERSONNEL POLICIES MANUAL HUMAN RESOURCES

Approve Resolution No. 2008-11 Updating the Personnel Policies Manual updating existing policy language for Item #5-2 Merit Increase Chart.

RESOLUTION 2008-12 TIMBER HEIGHTS PLAT (P-07-43) CDS

Approve Resolution No. 2008-12, Approving the Timber Heights Plat (P-07-43), a division of 35.31 acres into eleven (11) lots, submitted by Marisa Kosney of Sapphire Skies, authorized agent for MC 10, LLC, landowner, located East of Salmon La Sac Road and East of Night Sky Drive, Ronald, Washington (Map Number 21-14-09061-0010).

RESOLUTION 2008-13 ZAHAJKO PLAT (P-07-05) CDS

Approve Resolution No. 2008-13, Approving the Zahajko Plat (P-07-05), a division of 19.14 acres into six (6) lots, submitted by Michael & Sheila Zahajko, located East of the City of Cle Elum located off Wehl Road, Cle Elum, Washington (Map Number 20-16-26000-0001).

RESOLUTION 2008-14 JONES SEGREGATION APPEAL (SEG-07-95) CDS

Approve Resolution No. 2008-14, Upholding the Appeal filed by Wesley Jones, landowner, of the Administrating Decision denying an application for a parcel segregation by means of intervening ownership through a private ditch located at 200 Teanaway Ridge Way Cle Elum, Washington (Map Number 20-16-34020-0011).

Approve setting a Public Hearing to consider Adopting the Kittitas County Capital Facilities Plan for the period 2008 through 2013 to be held on Tuesday February 5, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

SPEED ZONE - SINCLAIR ROAD

PUBLIC WORKS

Approve setting a Public Hearing to consider establishing a speed zone and stop sign on Sinclair Road and to adopt Sinclair Road onto the Kittitas County Road Maintenance System, to be held on Tuesday February 5, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

APPOINTMENT

JAMES CARKNER-TV IMPROVEMENT DIST. BOARD

COMMISSIONERS

Commissioner Bowen moved to appoint James Carkner to the Kittitas County TV Improvement District for a three year term effective immediately and expiring on December 31, 2011, and to authorize the Chair to sign a letter of appointment. Chairman McClain seconded. Motion carried 2-0.

RESOLUTION 2008-06

AMEND 2008 BUDGET

AUDITOR

Commissioner Bowen moved to approve Resolution No. 2008-06 transferring \$416,519.00 from the Facilities Maintenance to County Fair. Chairman McClain seconded. Motion carried 2-0.

LETTER

STAN BLAZYNSKI

COMMISSIONERS

Commissioner Bowen moved to authorize the Board to sign a letter to Stan Blazynski relating to his request to hold an executive session with the Board of County Commissioners. Chairman McClain seconded. Motion carried 2-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION & DECISION

RESOLUTION 2008-07

INTERFUND LOAN - ROAD TO AIRPORT

PUBLIC WORKS

Commissioner Bowen moved to approve Resolution No. 2008-07, Extend

Interfund Loan from the County Road Fund to the Airport Fund in the Amount Not to Exceed \$900,000.00 to be repaid on or before March 31, 2008. Chairman McClain seconded. Motion carried 2-0.

RESOLUTION 2008-08 TERMINATE CONTRACT (BWR) PUBLIC WORKS

Commissioner Bowen moved to approve Resolution No. 2008-08, Terminating the Contract with Bucher, Willis and Ratliff (BWR) for Design of Nelson Siding Road Reconstruction Project, due to their only office in Washington State being closed and the closest office is in Kansas Missouri, and to authorize the Public Works Director to pursue the services of another consultant to complete the design for said project. Chairman McClain seconded. Motion carried 2-0.

RESOLUTION GIGSTEAD PUD & MISSION VIEW MEADOWS CDS

Chairman McClain noted the Board previously voted 2 to 1 to deny the Gigstead PUD (Z-07-14) and Mission View Meadows Preliminary Plat (P-07-45), the full Board needed to be in attendance to approve the Resolution and announced the Resolution would be postponed for consideration until Tuesday February 5, 2008 at 10:00 a.m. in the Commissioners Auditorium.

ORDINANCE 2008-03 FEE SCHEDULE - LAND USE APPLICATIONS CDS

Commissioner Bowen moved to approve Ordinance No. 2008-03, Adopting a Revised Fee Schedule for Certain Land Use Application Fees Collected by Community Development Services in the amount of \$125.00 for Parcel History requests, effective January 15, 2008. Chairman McClain seconded. Motion carried 2-0.

ORDINANCE 2008-04 FEE SCHEDULE - APPEAL FEES CDS

Commissioner Bowen moved to approve Ordinance No. 2008-04, Revising the Fee Schedule of Administrative Decisions and SEPA Actions in the amount of \$500.00. Chairman McClain seconded. Motion carried 2-0.

MYLARS STORKSON PERFORMANCE BASED CLUSTER PLAT (P-06-44) CDS

Commissioner Bowen moved to approve and authorize the Chair to sign the Mylars granting final approval of the Storkson Performance Based Cluster Plat (P-06-44), an application submitted by Ian Elliot, authorized agent for Darrel J. Storkson, landowner, for a 5-lot Performance Based Cluster Plat on approximately 63.78 acres located West of Weaver Road and Northwest of High Ranch Road, Ellensburg, Washington (Parcel Number 17-17-02000-0018). Chairman McClain seconded. Motion carried 2-0.

Scott Turnbull, CDS Staff Planner, reviewed an application from Chris Cruse, authorized agent for Tall Brothers Development LLC, landowner, for the Happy Trails Plat (P-06-38) a 9-lot preliminary plat on 14.57 acres of land zoned Rural Residential, located North of Kittitas Highway and West of No. 6 Road, Ellensburg, Washington (Parcel Number 17-19-06040-0026). The Planning Commission voted in favor by a vote of 4-0 (two members absent) to forward a recommendation of approval.

Commissioner Bowen moved to approve the Happy Trails Preliminary Plat (P-06-38) and direct staff to prepare enabling documents. Chairman McClain seconded.

Commissioner Bowen wanted to be sure the County is sensitive to the issues and concerns raised by the Ellensburg Water Company. Mr. Turnbull indicated they will also need to sign off on the mylars before final approval.

Motion carried 2-0.

Scott Turnbull, CDS Staff Planner, reviewed an application from Anne Watanabe, authorized agent for Central Cascade Land Company, Inc. landowner, for the Central Land Company Inc. Rezone (Z-07-02), a zone change from Forest & Range to Rural-3 of approximately 285.17 acres located East of Shaft Street and North of SR 903, Roslyn, Washington (Map Numbers 20-15-21020-0001 & 0004, 20-15-21000-0001, 0002, 0003, 0004, 0005, 0006, 0007, 0008, 0009). The Planning Commission voted in favor by a vote of 4-2 of the request. The members who voted against the project cited the letter in the record from the City of Roslyn concerning density of the project.

Commissioner Bowen moved to approve the Central Cascades Land Company, Inc. Rezone (Z-07-02) request and direct staff to prepare enabling documents. Chairman McClain seconded.

Chairman McClain commented on how transportation issues would be addressed. Mr. Turnbull said there would be limited access to the Coal Mines Trail and they would need to consult with the Coal Mines Trail Commission for access points. Motion carried 2-0.

Chairman McClain acknowledged receipt of a letter from Attorney Richard Cole notifying the Board the appellants have reached an agreement with the Kittitas County Community Development Services and are therefore

withdrawing their appeal. The Board noted their appeal fee would not be returned.

AGREEMENT

CREST COUNSELING SERVICES

JUVENILE

Commissioner Bowen noted he had a conflict of interest relating to the proposed Agreement with Crest Counseling Services for SSODA evaluation and treatment services. There being only two members of the Board present, the item was postponed until the next regularly scheduled Agenda on Tuesday February 5, 2008 at 10:00 a.m. in the Commissioners Auditorium.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At approximately 10:55 a.m. Chairman McClain announced the Board would go into an Executive Session for approximately 1 hour, relating to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and did not anticipate any action following. He asked that Deputy Prosecutors Neil Caulkins and Don Anderson be in attendance as well as Darryl Piercy, Director of Community Development Services and Allison Kimball, Assistant Director of Community Development Services.

At approximately 11:39 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

Commissioner Bowen moved to adjourn at 11:39 a.m. Chairman McClain seconded. Motion carried 2-0.

Meeting adjourned at 11:39 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Mark McClain, Chairman