

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: 1-14-08

TIME: 10:20 a.m.

COMMISSIONERS PRESENT: David Bowen, Mark McClain, Alan Crankovich

DEPARTMENT: Fair

DEPARTMENT HEAD: Sande De Salles

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board; Tom Swenson, Facilities Maintenance Director; Brenda Barker, Bookkeeper

| | |
|--------------------|---|
| TOPIC: | Transfer Vehicle's used at the KVEC from Motor pool Administration to KVEC inventory. |
| DISCUSSION: | Sande presented the Board with a listing of the Vehicles they currently have on record. And stated it was proper procedure to have the Chairman sign off on the listing and allow the transfer to place, Sande stated this direction came from Judy Pless, Finance Manager. |
| ACTION: | Mark signed off on the transfer. |