

**COMMUNITY DEVELOPMENT SERVICES
STUDY SESSION
MINUTES**

DATE: April 9, 2007

COMMISSIONERS PRESENT: Chairman Alan Crankovich, Vice Chairman David Bowen, Commissioner Mark McClain

CDS STAFF PRESENT: Director Darryl Piercy, Assistant Director Allison Kimball, Administrative Assistant Mandy Weed

OTHERS PRESENT: Catherine Dunn, Pat Deneen

| | |
|--------------------|--|
| TOPIC: | <ol style="list-style-type: none"> 1. 2007 Budget Amendment: Permitting Software, Miscellaneous Equipment Needs, 2 Planner positions, Prosecutor's Office 2. CDS Partnership Development 3. Executive Session |
| DISCUSSION: | <ol style="list-style-type: none"> 1. Piercy stated that he wanted to make sure that we are consistent with what the board was anticipating for the Permitting Software. Piercy stated that the software is going to be \$150,000.00 and we are sharing the software with 2 other departments and we are looking for direction from the board. Piercy stated that other departments may be able to pull funding from places other than the general fund. Commissioner Bowen stated that he will run it by Judy Pless and Brandon and get back to us within the next 2 weeks. Piercy stated that we also want to include the 2 new planner positions. Commissioner Bowen stated that he is not sure if he wants it as a line in our budget or just identified in the Prosecutor's Office. Piercy said that he would rather have it in our budget as it would help with our rate structure analysis. Piercy stated that we also have one color printer going bad and have a copy machine due for replacement. Piercy said other than that there shouldn't be any surprises in the budget amendment. 2. Piercy stated we have undertaken a process to bring people into a partnership with our department and we have started with the building community and we are trying to identify ways to have better communication. With the code update we are also trying to create more partnerships with outreaches etc. with the updates. Piercy stated he is considering bringing builders into our Thursday staff meetings as there are things that we always need to discuss with them. We are hoping to make people feel like they are involved in setting policies. Piercy stated with these efforts we are hoping to get people to work with us rather than create more friction. 3. Executive Session |

ACTION:

1. None
2. None
3. Executive Session