

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** 4-2-07

**TIME:** 10:00

**COMMISSIONERS PRESENT:** David, Alan, Mark

**DEPARTMENT:** Human Resources

**DEPARTMENT HEAD:** Kirk Eslinger

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board; Duke Senter, Computer Services Director

<b>TOPIC:</b>	Access to Employee Network Records
<b>DISCUSSION:</b>	Kirk stated that there have not been any changes since 2001 to the form drafted for employee records he stated he would like to formalize a new form and process. Kirk suggested putting a sunset clause on the requests, and changing the signature portion to be one commissioner and an HR Director or a back up option could be the Prosecutors Office Civil Prosecutors.
<b>ACTION:</b>	Approved. Forms of requests are to be housed in HR