

**COMMISSIONERS MINUTES  
KITITAS COUNTY, WASHINGTON  
SPECIAL MEETING  
KITITAS COUNTY CONFERENCE ROOM**

**TUESDAY**

**1:00 P.M.**

**MARCH 27, 2007**

Board members present: Chairman Alan Crankovich, Vice-Chairman David Bowen;  
Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Sande DeSalles, Fair Director; Tom Swenson,  
Facilities Maintenance Director; Kathryn Anderson, Fair Administrative Assistant.

**REPORT**

**FAIR EVENTS/FACILITIES ETC.**

**FAIR**

Sande DeSalles, Fair Director gave a report the following topics relating to the Fairgrounds:

Off-season security: This past year, they have been working with Phoenix Protective Corporation for off season security, since the Sheriff's office does not have enough staff to cover all the time. Both the Rodeo & Fair Boards have indicated they are in favor of keeping Phoenix Protective Corporation for security services. She said if the County was to contract with Phoenix, the rates would be lower and have guaranteed services. She indicated the people needing security for their events (when alcohol is served) would need to pay for the charges before the services are rendered. Sande said she spends a lot of her own time on the weekends checking up on events that do not have security to ensure everything is going well and there are no problems. The proposed contract would provide one security officer per 100 people at the event. Commissioner Bowen said a public hearing would need to be set to determine the fees and that it may require a bid process.

Commissioner McClain suggested the applicant's contract directly with a licensed and bonded Security organizations and the Fair office could give them suggestions. Sande will work with the Prosecutors office to see if they could put in the contract, that if a repeated user, with a good track record of events at the facility, for three consecutive years, do not need to obtain security.

Kittitas Valley Event Center: Sande reviewed suggested changes to the names of buildings in keeping with the KVEC Master Complex Plan. Home Arts: Teanaway Hall; 4H: Umptanum Hall; Fine Arts: Manastash Hall; Heritage Center: Colockum Room; Youth Craft West: Naneum Room; Youth Craft West: Nanuem Room; Youth Craft East: Taneum Room; Super. Bldg: Reecer Creek Room. During the Fair season, the old names would remain in place. The Board suggested holding a public hearing on changing the names.

4H/FFA Events: Kathryn Anderson provided the Board with a copy of the contract and reviewed the 4H/FFA fair related activities, which is \$1.00 per year. She said there have been a lot more activities booked recently by 4H (more pre-shows, shooting events, etc.) and it has the potential to get out of hand. She said it is not leaving a lot of time to allow them to rent out the facilities to others, and with their charges being \$1.00 per year, she suggested placing some type of cap on the amount of events. She said they receive pressure for weekend events, and would like to see if they could book more events during the week and leave the weekends for other paying events. Commissioner Bowen offered to talk to Julie and Lana at the Cooperative Extension office relating to the issue to see what solutions they may be able to come up with.

Ellensburg Convention Center: Sande reported that Gene Martin purchased 44 acres located near the south interchange which will include retail shops, three hotels, restaurants and a full scale convention center. She said the County will need to look at who they need to target for their facility (equestrian events, etc.)

Extension of Asphalt – Tom Swenson said this winter was particularly hard on the Fairgrounds. He proposed adding a 20 foot strip of asphalt by the gazebo. He presented rough figures on the cost estimates. He said a budget amendment would be needed for this project. The Board directed Tom to go out for bids on two projects (bid A & B).

Storage Under Section 9 Grandstands – Anything that is Fair related, is currently stored in the barns. There are events that they need to take out of the barns to store somewhere else and try to hide it for the event. Tom said he had discussed a proposal with a member of the Rodeo Board, to create a wedge shaped facility for year round storage. The Board asked what the cost would be for enclosing it and to report back to them. Tom said there is another area above the Youth Craft building for storage. Commissioner Bowen said he would like to have someone certify the amount of weight it would hold prior to placing anything in it. It would cost approximately \$3,500 for the project.

Rodeo Arena Project – Tom gave a report on the pathway and electrical project with the Rodeo Board. He said he will be meeting with a member of the Rodeo Board to go over the blue prints.

Tom and Sande said in last year’s budget, they did not get approval from the Board for the north end of the parking lot. However, Tom said they would like to scale back their request to include a 6 foot fence with privacy slats, which would hide the condition of the field, the ecology blocks, etc. The fence could be put somewhere else in the future, once something more firm has been determined for the area. Commissioner Bowen said a member of the Rodeo Board as well as a representative of the University, are coming up with a plan to present in the next few weeks. He said it could end up being a joint project.

Meeting adjourned at 2:00 p.m.

KITTITAS COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

ATTEST:

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Julie A. Kjorsvik, Clerk of the Board

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Alan Crankovich, Chairman