

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

3:00 P.M

JANUARY 9, 2007

Board members present: Chairman Alan Crankovich; Vice-Chairman David Bowen; Commissioner Mark McClain.

Others: Mandy Robinson, Deputy Clerk of the Board; Amy Mills, Treasurer; Deanna Panattoni, Admin Assistant Treasurer's Office; Duke Senter, Computer Services Director; Kirk Eslinger, Human Resources Director; William Holmes, Probation Services Director; Gene Dana, Sheriff; Clay Myers, Undersheriff; Scott Sparks, Superior Court Judge.

At 3:00 p.m. **CHAIRMAN CRANKOVICH** opened a special meeting to discuss the emergency response from the January 5th 2007 bomb threat.

The Board stated that the evacuation process went quite well, and it gave them a good idea of changes that need to be made.

Undersheriff Myers stated it was nearly flawless and that the Sheriff's Office is currently working on suggestions to bring forward to the Board on how to make things go smoother for future evacuation processes should they come about. Undersheriff Myers went over some of the suggestions they have so far, which included communication; new employees need a tour of the whole courthouse, since we had Sheriff's office staff evacuating departments and they were unaware of where Computer Services was located so they were very late in the evacuation process. Department Heads need to take responsibility for their staff, so they don't end up so scattered. We need to get some pre-approved plans and agreements with the City of Ellensburg so if this happens again we can continue to hold court. We need a pre determined location of where we will meet in the future if this happens i.e.. the Fairgrounds. Undersheriff Myers felt this would be a big enough location that we could account for everyone and remain doing some daily work until the situation is resolved or if it is resolved. Undersheriff Myers stated one of the biggest problems this time was everyone went their separate ways and we had to physically walk around town to update groups because we had no cell phone contacts. We need to get a list of all the contacts for newly elected officials so they contact their office staff and keep them updated.

William Holmes, suggested we have every employee review a updated evacuation plan and when they sign on to CAMAS and they have to sign

off that they have reviewed it prior to being able to access anything else through CAMAS.

CHAIRMAN CRANKOVICH asked when do we evacuate the inmates? Sheriff Dana stated when they are in physical danger and then they have busses lined up to transport them to a safe place.

Undersheriff Myers suggested a few other security issues we could look into like cameras in the hallway, the security officers (we are preparing to hire) and a metal detector are all things that help detour these types of threats in the future.

COMMISSIONER BOWEN moved to adjourn the meeting at 4:05 p.m.

COMMISSIONER MCCLAIN seconded. Motion carried 3-0.

Meeting adjourned at 4:05 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Mandy Robinson

Alan Crankovich, Chairman