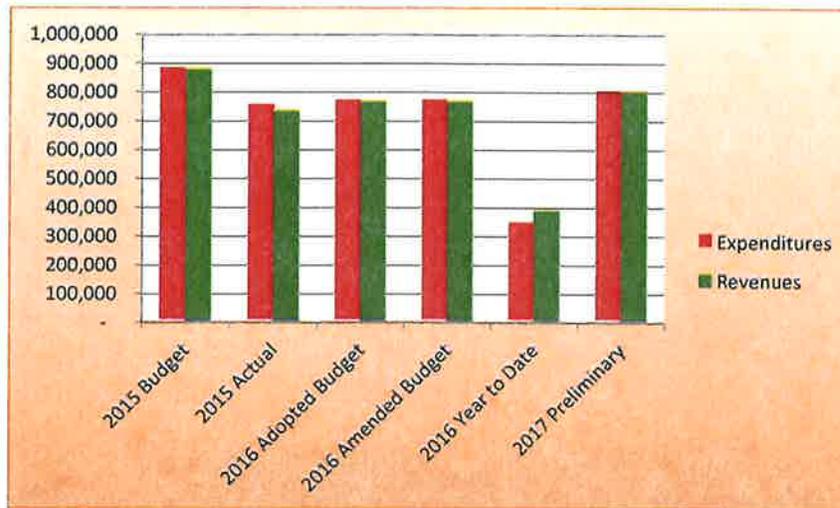




Misdemeanant Probation

2017 Preliminary Budget Budget Summary

| | 2015 Budget | 2015 Actual | 2016 Adopted Budget | 2016 Amended Budget | 2016 Year to Date | 2017 Preliminary |
|---------------------------------|-------------|-------------|---------------------|---------------------|-------------------|------------------|
| Expenditures | 874,216 | 747,090 | 763,262 | 763,262 | 338,979 | 794,162 |
| Revenues | 874,216 | 730,686 | 763,262 | 763,262 | 384,859 | 794,162 |
| Salaries | | | | | | |
| Employees | | | | | | |
| Forms/Documents | | | | | | |
| Statistics | | | | | | |



Kittitas County 2017 Preliminary Budget Narrative

Kittitas County Misdemeanant Probation

| | 2015 Actual | 2016 Budget | 2017 Preliminary |
|-----------------------|----------------|----------------|---------------------|
| Budget Totals | \$874,216 | \$763,262 | \$794,162 |
| # of Personnel | 11.5 | 10.5 | 8.75 |

Departments Mission: Kittitas County Misdemeanant Probation performs probation functions for all Courts of Limited Jurisdiction within Kittitas County regarding adult misdemeanor and gross misdemeanor offenders (including crimes of violence, crimes against property and the most serious of non-felony driving crimes.) With a total current caseload consistently over 3,000 defendants, the following duties are included in the department's function: Pre and post trial supervision of criminal offenders at varying levels of supervision-Records Checks Only and three levels of supervision- monitoring, supervision, intensive supervision based upon risk to reoffend as determined by court orders and use of a risk assessment tool and process. Probation Officers attend court hearings to provide trained, researched and documented (which are sometimes required to be spontaneous, based upon professional training) recommendations to the court regarding proposed sanctions and interventions to assure community protection and compliance with court orders.

Probation Officers, Case Managers and support staff *daily* have extensive (hundreds) contacts by phone, in the offices and in the field. Those interactions must be carefully documented in a computer based case management tool to ensure timely performance of court ordered sanctions by offenders. Regular interactions with treatment providers, corrections staff and other criminal justice agencies are necessary to ensure offenders are not threatening community safety. The Washington State mandated certification to perform the Probation Officer function is enhanced, as much as careful allotment of staff time and current County policy direction around travel and training allow, through training on specific criminal behaviors and effective interventions. All staff are responsible to track criminal history and payment of legal financial obligations. The department is required to develop and maintain auditable accounts for probation fees for probationers once ordered to supervision by the Superior Court. (There are no active Superior Court cases.) We retain audit responsibilities on those who absconded and remain subject to arrest by warrant. Probation personnel are responsible to develop, know and critically apply information about criminal behavior with other

criminal justice agencies through regular meetings and maintained contacts with law enforcement and corrections agencies. Personnel develop and provide data for review of caseloads and criminal trends for the Judges we serve and other entities. We carefully track, intervene in, record and report offender behavior to protect the liability of the County. Staff is required to enhance skills to reduce recidivism and lead offenders to a better quality of life and non-predatory relationship with their community through training. Probation has a unique expectation to know the people we work with, not be naïve and to carefully bear the responsibility to be protective of our community and promote prosocial development in criminal offenders.

MANDATORY TRAINING:

By the Court Rule authority creating probation departments Probation Officers must meet these qualifications:

(1) A minimum of a Bachelor of Arts or Bachelor of Science Degree that provides the necessary education and skills in dealing with complex legal and human issues, as well as competence in making decisions and using discretionary judgment. A course of study in sociology, psychology, or criminal justice is preferred.

(2) Counseling skills necessary to evaluate and act on offender crisis, assess offender needs, motivate offenders, and make recommendations to the court.

(3) Education and training necessary to communicate effectively, both orally and in writing, to interview and counsel offenders with a wide variety of offender problems, including but not limited to alcoholism, domestic violence, mental illness, sexual deviancy; to testify in court, to communicate with referral resources, and to prepare legal documents and reports.

Additionally, by State Law, PO's must successfully complete the Misdemeanant Probation Counselors Academy. Supervisors and managers, also by statute must attend academies and additional training relative to the position.

Our Case Managers must comply with Court Rule as follows:

(1) High school or equivalent diploma.

(2) Efficient in all facets of basic clerical skills including but not limited to keyboarding, computer familiarity and competence, filing, and positive public interaction.

(3) Above average ability in dealing with stress and difficult clients.

(4) Ability to complete and perform multi-task assignments.

MANDATORY SERVICES:

The County having established a (Misdemeanant) probation department by Court Rule and under statutory authority, probation personnel must perform the following duties:

- (1) Conduct pre/post-sentence investigations with face to face interviews and extensive research that includes but is not limited to criminal history, contact with victims, personal history, social and economic needs, community resource needs, counseling/treatment needs, work history, family and employer support, and complete written pre/post-sentence reports, which includes sentencing recommendations to the court.
- (2) For offenders referred to the Misdemeanant Probation Department, determine their risk to the community using a standardized classification system with a minimum of monthly face to face interviews for offenders classified at the highest level.
- (3) Evaluate offenders' social problems, amenability to different types of treatment programs, and determine appropriate referral.
- (4) Supervise offenders with face to face interviews depending on risk classification system.
- (5) Oversee community agencies providing services required of offenders with input to the judicial officer (e.g. alcohol/drug, domestic violence, sexual deviancy, and mental illness).

Our Case Manager staff must:

- (1) Monitor compliance of treatment obligations with professional treatment providers.
- (2) Report offender non-compliance with conditions of sentence to the court.
- (3) Coordinate treatment referral information, and monitor community agencies for statutory reporting compliance.

ADDITIONAL MANDATED SERVICES:

Included in statutorily mandated services are the responsibilities to monitor compliance with alcohol conditions of the Ignition Interlock Device statute, process offenders in accordance with the Interstate Compact Act, meet all court ordered conditions applied to each of the thousands of offenders we monitor or supervise at various levels.

2017 Budget Issues:

The Kittitas County Misdemeanant Probation's budget is structured as a separate fund in accordance with statute. It has, since its 1991 re-creation, been intended to be self-supporting by applying costs for services directly to criminal offenders and those accused, through legal process, of criminal offenses. 2015 found us in an unfortunate situation of having our revenues not meeting expenditures and we have reduced our fund balance to below the level required by county policy (two months). 2016 we saw an increase in revenue, and a reduction in costs due to budget cuts and personnel reduction. We are operating without a 1.0 Case Manager and .75 FTE Probation Secretary. The Board authorized a waiver of our rent beginning in April of 2015, and that has continued to date. This budget reflects that going away in 2017. The Trial Court Improvement fund has provided dollars to offset the cost of our case management system and the .5FTE position for the Lower District Court. The offset for the case management system is anticipated in this budget, as is the .5FTE. The department's budget continues to fund positions within the Lower District Court (1.0FTE) and an Upper District Court, (1.0 FTE). The court's positions are structured by the respective courts' administration. The case load remains high per each Probation Officer and Case Manager, with significant complexity requiring additional staff support for efficient performance to protect the liability of the County and remain efficient in the responsibilities we meet.

SAVINGS:

- The 2010 Budget was forecast at \$ 710,279. Actual was \$686,916.
 - (Savings \$23,363.)
- The 2011 Budget was forecast at \$760,506. Actual was \$702,787.
 - (Savings \$57,719.)
- The 2012 Budget was forecast at \$760,506. Actual was \$731,686.
 - (Savings \$28,820.)
- The 2013 Budget was forecast at \$832,143. Actual was \$738,423.
 - (Savings \$93,720.)
- The 2014 Budget was forecast at \$838,468. Actual was \$735,112.
 - (Savings \$103,356.)
- The 2015 Budget was forecast at \$874,216. Actual was \$747,090.
 - (Savings \$127,126.)
- September 2, 2015 we moved to a separate department from Juvenile Court Services in an allocation of resources which reduced the cost of the department structure while enhancing the efficiency through combining job functions at one location.

We continue to provide considerable support to the general fund through various interfund payments and cost allocations. In 2013 we contributed \$8,208 to the County General Fund for rent and \$55,929 for the central services cost allocation formula AND paid for our own computers. In 2014 we contributed \$13,547 to the County General Fund for rent and \$61,958 for the central services cost allocation formula AND paid for

our own computers. In 2015 we contributed \$54,634 for the central services cost allocation formula.

Departments Goals:

1. To maintain or increase current level of service satisfactorily to the courts with a self-supporting budget.
2. To continually enhance our impact on offenders thus better protecting and building our community's security through continued professional development of intervention skills in working with adult offenders and application of modern technology. (Maximize use of Probation Case Management tool.)
3. To increase the safety and security of the working environment for our personnel, our fellow County workers and the public.
4. To develop our ability to contact probationers in the field by efficiently applying our office resource tools and carefully managing our caseloads.
5. To build up fund balance while continuing to provide the courts with the level of service they expect.

Departments Accomplishments: The extensive accomplishments of this office are reflected in attached documents reflecting caseload interventions, training, and additional services performed.

BUDGET DEFENSE:

LOWER DISTRICT CT: Reflects a position funded from probation fees for the Lower District Court.

UPPER DISTRICT CT: A similar position as that for LDCT has been developed for the Upper Kittitas County District Court and is being maintained from probation fees.

MISDEMEANANT PROBATION:

Salaries line reflects Union negotiations increases. Increased costs for wages and benefits are expected with reasonable market inflation balance.

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

| Fnd 127 | MISDEMEANANT PROBATION | Sub 127 | MISDEMEANANT PROBATION | 2015 ACTUAL | 2016 BUDGET | 2016 ACTUAL | 2017 DEPT REQUEST | 2017 PRELIM ADDITIONAL | 2017 ADJUST REDUCTION | 2017 ADDL REDUCTION | 2017 PRELIM % BUDGET |
|---------------|--------------------------|---------|------------------------|----------------|----------------|----------------|----------------------|---------------------------|--------------------------|------------------------|-------------------------|
| BAC 301 | BEGINNING FUND BALANCE | | | | | | | | | | |
| 127 301 | BEGINNING FUND BALA | | | | 41,710- | | | | | | 0.0 |
| BAC 301 | BEGINNING FUND BALANCE | | | | 41,710- | | | | | | 0.0 |
| BAC 341 | GENERAL GOVERNMENT | | | | | | | | | | |
| 127 34160 | RESALE OF COPIES | | | 3- | 5- | | 5- | | | 5- | 0.0 |
| BAC 341 | GENERAL GOVERNMENT | | | 3- | 5- | | 5- | | | 5- | 0.0 |
| BAC 342 | SECURITY OF PERSONS & PR | | | | | | | | | | |
| 127 34233 | ADULT PROBATION SER | | | 4,363- | 3,500- | 160- | | | | | 0.0 |
| 127 1534233 | PROBATION FEES - CO | | | 74- | | 41- | | | | | 0.0 |
| 127 2434233 | PROBATION FEES - LO | | | 446,719- | 450,000- | 415,344- | 500,000- | | | 500,000- | 10.0 |
| 127 3234233 | PROBATION FEES - UP | | | | | 642- | 750- | | | 750- | 100.0 |
| 127 3423305 | ACT ACTIVE PROBATI | | | 18,899- | 19,000- | 10,706- | 16,000- | | | 16,000- | 18.8- |
| 127 3423306 | RCO RECORD CHECK PR | | | 5,415- | 6,000- | 3,823- | 4,500- | | | 4,500- | 33.3- |
| 127 3423801 | PRETRIAL SUP-CLJ PR | | | 947- | 800- | 554- | 800- | | | 800- | 0.0 |
| 127 34233010 | CITIES PROBATION FE | | | 3,440- | 3,500- | 3,028- | 4,500- | | | 4,500- | 22.2 |
| 127 1423306 | PROBATION FEES - LO | | | 50,884- | 50,000- | 52,813- | 60,000- | | | 60,000- | 16.7 |
| 127 423801 | PRETRIAL SUP-CLJ PR | | | 3,598- | 2,500- | 9,792- | 5,000- | | | 5,000- | 50.0 |
| 127 323423300 | PROBATION FEES - UP | | | 9,215- | 8,600- | 3,191- | 6,500- | | | 6,500- | 32.3- |
| 127 323423305 | ACT ACTIVE PROBATI | | | 130,537- | 132,000- | 112,611- | 135,000- | | | 135,000- | 2.2 |
| 127 323423306 | RCO RECORD CHECK PR | | | 32,680- | 27,000- | 38,495- | 40,000- | | | 40,000- | 32.5 |
| 127 323423801 | PRETRIAL SUP-CLJ PR | | | 5,351- | 5,000- | 6,206- | 7,400- | | | 7,400- | 32.4 |
| BAC 342 | SECURITY OF PERSONS & PR | | | 712,123- | 707,900- | 657,406- | 780,450- | | | 780,450- | 9.3 |
| BAC 361 | INTEREST EARNINGS | | | | | | | | | | |
| 127 36111 | INVESTMENT INTEREST | | | 78- | 50- | 183- | 100- | | | 100- | 50.0 |
| BAC 361 | INTEREST EARNINGS | | | 78- | 50- | 183- | 100- | | | 100- | 50.0 |
| BAC 369 | OTHER MISCELLANEOUS REVE | | | | | | | | | | |
| 127 3699002 | CREDIT CARD REBATES | | | 18- | 25- | 15- | 10- | | | 10- | 150.0- |
| 127 3699003 | VENDOR REBATES | | | 11- | 25- | | | | | | 0.0 |
| BAC 369 | OTHER MISCELLANEOUS REVE | | | 29- | 50- | 15- | 10- | | | 10- | 400.0- |
| BAC 395 | DISPOSITION OF FIXED ASS | | | | | | | | | | |
| 127 39510 | SALE OF FIXED ASSET | | | | | 44- | 50- | | | 50- | 100.0 |
| BAC 395 | DISPOSITION OF FIXED ASS | | | | | 44- | 50- | | | 50- | 100.0 |

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

| Fnd 127 | MISDEMEANANT PROBATION | Sub 127 | MISDEMEANANT PROBATION | 2015 ACTUAL | 2016 BUDGET | 2016 ACTUAL | 2017 DEPT REQUEST | 2017 PRELIM ADDITIONAL | 2017 ADJUST REDUCTION | 2017 ADDL REDUCTION | 2017 PRELIM BUDGET | % |
|-----------|------------------------|---------|------------------------|----------------|----------------|----------------|----------------------|---------------------------|--------------------------|------------------------|-----------------------|-----|
| BAC 397 | OPERATING TRANSFERS IN | | | | | | | | | | | |
| 127 39711 | OPERATING TRANSFER | | | 12,754- | 13,547- | | 13,547- | | | | 13,547- | 0.0 |
| 127 39723 | OPERATING TRANSFER | | | 5,700- | | | | | | | | 0.0 |
| BAC 397 | OPERATING TRANSFERS IN | | | 18,454- | 13,547- | | 13,547- | | | | 13,547- | 0.0 |
| Sub 127 | MISDEMEANANT PROBATION | | | 730,687- | 763,262- | 657,649- | 794,162- | | | | 794,162- | 3.9 |
| Fnd 127 | MISDEMEANANT PROBATION | | | 730,687- | 763,262- | 657,649- | 794,162- | | | | 794,162- | 3.9 |
| | Report Final Totals | | | 730,687- | 763,262- | 657,649- | 794,162- | | | | 794,162- | 3.9 |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 127 MISDEMEANANT PROBATION Sub 127 MISDEMEANANT PROBATION
Dpt 0022 JUVENILE

| | | 2015 | 2016 | 2016 | 2017 DEPT | 2017 PRELIM | 2017 ADJUST | 2017 ADDL | 2017 PRELIM % |
|-------------|---------------------|--------|--------|--------|-----------|-------------|-------------|-----------|---------------|
| | | ACTUAL | BUDGET | ACTUAL | REQUEST | ADDITIONAL | REDUCTION | REDUCTION | BUDGET |
| Obj 500 | EXPENDITURES | | | | | | | | |
| 127 2250099 | INDIRECT COST CENTR | 1,340 | | | | | | | |
| ----- | | | | | | | | | |
| Obj 500 | EXPENDITURES | 1,340 | | | | | | | |
| Obj 510 | SALARIES AND WAGES | | | | | | | | |
| 127 2251001 | SALARIES | 10,580 | | | | | | | |
| 127 2251004 | VACATION PAYOFF | 1,055 | | | | | | | |
| 127 2251005 | SICK LEAVE PAYOFF | 270 | | | | | | | |
| ----- | | | | | | | | | |
| Obj 510 | SALARIES AND WAGES | 11,905 | | | | | | | |
| Obj 520 | PERSONNEL BENEFITS | | | | | | | | |
| 127 2252001 | FICA | 839 | | | | | | | |
| 127 2252002 | MEDICAL AID/LABOR & | 35 | | | | | | | |
| 127 2252003 | RETIREMENT | 1,035 | | | | | | | |
| 127 2252004 | MEDICAL BENEFITS | 1,617 | | | | | | | |
| 127 2252006 | UNEMPLOYMENT CHARGE | 41 | | | | | | | |
| ----- | | | | | | | | | |
| 520 | PERSONNEL BENEFITS | 3,567 | | | | | | | |
| ----- | | | | | | | | | |
| Dpt 0022 | JUVENILE | 16,812 | | | | | | | |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 127 MISDEMEANANT PROBATION Sub 127 MISDEMEANANT PROBATION
Dpt 0024 LOWER DISTRICT COURT

| | | 2015 ACTUAL | 2016 BUDGET | 2016 ACTUAL | 2017 DEPT REQUEST | 2017 PRELIM ADDITIONAL | 2017 ADJUST REDUCTION | 2017 ADDL REDUCTION | 2017 PRELIM BUDGET | % |
|-------------|----------------------|----------------|----------------|----------------|----------------------|---------------------------|--------------------------|------------------------|-----------------------|---|
| Obj 500 | EXPENDITURES | | | | | | | | | |
| 127 2450099 | INDIRECT COST CENTR | 4,065 | 4,410 | 3,164 | 4,504 | | | 4,504 | 2.1 | |
| Obj 500 | EXPENDITURES | 4,065 | 4,410 | 3,164 | 4,504 | | | 4,504 | 2.1 | |
| Obj 510 | SALARIES AND WAGES | | | | | | | | | |
| 127 2451001 | SALARIES | 36,078 | 36,748 | 31,285 | 39,164 | | | 39,164 | 6.2 | |
| 127 2451002 | OVERTIME | 53 | | | | | | | | |
| Obj 510 | SALARIES AND WAGES | 36,131 | 36,748 | 31,285 | 39,164 | | | 39,164 | 6.2 | |
| Obj 520 | PERSONNEL BENEFITS | | | | | | | | | |
| 127 2452001 | FICA | 2,764 | 2,811 | 2,393 | 2,996 | | | 2,996 | 6.2 | |
| 127 2452002 | MEDICAL AID/LABOR & | 188 | 250 | 152 | 229 | | | 229 | 9.2 | |
| 127 2452003 | RETIREMENT | 3,687 | 4,259 | 3,498 | 4,539 | | | 4,539 | 6.2 | |
| 127 2452004 | MEDICAL BENEFITS | 8,400 | 8,400 | 7,000 | 8,400 | | | 8,400 | | |
| 127 2452006 | UNEMPLOYMENT CHARGE | 124 | 121 | 106 | 133 | | | 133 | 9.0 | |
| Obj 520 | PERSONNEL BENEFITS | 15,164 | 15,841 | 13,149 | 16,297 | | | 16,297 | 2.8 | |
| Dpt 0024 | LOWER DISTRICT COURT | 55,359 | 56,999 | 47,598 | 59,965 | | | 59,965 | 5.0 | |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

| Fnd 127 | MISDEMEANANT PROBATION | Sub 127 | MISDEMEANANT PROBATION | | | | | | | |
|-------------|------------------------|---------|------------------------|--------|-----------|-------------|-------------|-----------|-------------|------|
| Dpt 0032 | UPPER DISTRICT COURT | | | | | | | | | |
| | | 2015 | 2016 | 2016 | 2017 DEPT | 2017 PRELIM | 2017 ADJUST | 2017 ADDL | 2017 PRELIM | % |
| | | ACTUAL | BUDGET | ACTUAL | REQUEST | ADDITIONAL | REDUCTION | REDUCTION | BUDGET | |
| Obj 500 | EXPENDITURES | | | | | | | | | |
| 127 3250099 | INDIRECT COST CENTR | 4,451 | 4,841 | 3,401 | 4,728 | | | | 4,728 | 2.4- |
| Obj 500 | EXPENDITURES | 4,451 | 4,841 | 3,401 | 4,728 | | | | 4,728 | 2.4- |
| Obj 510 | SALARIES AND WAGES | | | | | | | | | |
| 127 3251001 | SALARIES | 39,552 | 40,344 | 33,590 | 41,112 | | | | 41,112 | 1.9 |
| 127 3251002 | OVERTIME | 14 | | | | | | | | |
| Obj 510 | SALARIES AND WAGES | 39,566 | 40,344 | 33,590 | 41,112 | | | | 41,112 | 1.9 |
| Obj 520 | PERSONNEL BENEFITS | | | | | | | | | |
| 127 3252001 | FICA | 2,811 | 3,086 | 2,351 | 3,145 | | | | 3,145 | 1.9 |
| 127 3252002 | MEDICAL AID/LABOR & | 179 | 250 | 147 | 229 | | | | 229 | 9.2- |
| 127 3252003 | RETIREMENT | 4,034 | 4,676 | 3,755 | 4,765 | | | | 4,765 | 1.9 |
| 127 3252004 | MEDICAL BENEFITS | 8,400 | 8,400 | 7,000 | 8,400 | | | | 8,400 | |
| 127 3252006 | UNEMPLOYMENT CHARGE | 136 | 133 | 114 | 140 | | | | 140 | 5.0 |
| Obj 520 | PERSONNEL BENEFITS | 15,559 | 16,545 | 13,368 | 16,679 | | | | 16,679 | .8 |
| Dpt 0032 | UPPER DISTRICT COURT | 59,576 | 61,730 | 50,359 | 62,519 | | | | 62,519 | 1.3 |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 127 MISDEMEANANT PROBATION
Dpt 0127 MISDEMEANANT PROBATION

Sub 127 MISDEMEANANT PROBATION

| | | 2015 ACTUAL | 2016 BUDGET | 2016 ACTUAL | 2017 DEPT REQUEST | 2017 PRELIM ADDITIONAL | 2017 ADJUST REDUCTION | 2017 ADDL REDUCTION | 2017 PRELIM BUDGET | % |
|-----------|----------------------------|----------------|----------------|----------------|----------------------|---------------------------|--------------------------|------------------------|-----------------------|--------|
| Obj 500 | EXPENDITURES | | | | | | | | | |
| 127 50095 | INTERFUND VEHICLE R | | | | 5,000 | | | 5,000 | | 100.0 |
| 127 50099 | INDIRECT COST CENTR | 44,778 | 46,202 | 29,586 | 40,320 | | | 40,320 | | 14.6- |
| Obj 500 | EXPENDITURES | 44,778 | 46,202 | 29,586 | 45,320 | | | 45,320 | | 2.0- |
| Obj 508 | ENDING FUND BALANCE | | | | | | | | | |
| 127 50001 | EQUIPMENT RESERVE F | | | | 2,500 | | | 2,500 | | 100.0 |
| Obj 508 | ENDING FUND BALANCE | | | | 2,500 | | | 2,500 | | 100.0 |
| Obj 510 | SALARIES AND WAGES | | | | | | | | | |
| 127 51001 | SALARIES | 387,676 | 384,015 | 295,111 | 350,607 | | | 350,607 | | 9.5- |
| 127 51002 | OVERTIME | | 1,000 | | 2,000 | | | 2,000 | | 50.0 |
| 127 51004 | VACATION PAYOFF | | | 1,964 | | | | | | |
| Obj 510 | SALARIES AND WAGES | 387,676 | 385,015 | 297,075 | 352,607 | | | 352,607 | | 9.2- |
| Obj 520 | PERSONNEL BENEFITS | | | | | | | | | |
| 12 01 | FICA | 27,888 | 29,455 | 22,099 | 26,974 | | | 26,974 | | 9.2- |
| 127 52002 | MEDICAL AID/LABOR & | 8,810 | 11,297 | 6,808 | 1,596 | | | 1,596 | | 607.8- |
| 127 52003 | RETIREMENT | 38,998 | 44,622 | 31,861 | 40,868 | | | 40,868 | | 9.2- |
| 127 52004 | MEDICAL BENEFITS | 67,883 | 65,100 | 49,684 | 56,700 | | | 56,700 | | 14.8- |
| 127 52006 | UNEMPLOYMENT CHARGE | 1,329 | 1,270 | 1,030 | 1,199 | | | 1,199 | | 5.9- |
| 127 52011 | LABOR INDUSTRIES/NO | 5,204 | 7,000 | 3,455 | 7,000 | | | 7,000 | | |
| Obj 520 | PERSONNEL BENEFITS | 150,112 | 158,744 | 114,937 | 134,337 | | | 134,337 | | 18.2- |
| Obj 531 | OFFICE AND OPERATING SUPPL | | | | | | | | | |
| 127 53101 | OFFICE SUPPLIES | 546 | 2,000 | 921 | 2,000 | | | 2,000 | | |
| 127 53115 | OPERATING SUPPLIES | 20 | | 24 | 150 | | | 150 | | 100.0 |
| Obj 531 | OFFICE AND OPERATING SUPPL | 566 | 2,000 | 945 | 2,150 | | | 2,150 | | 7.0 |
| Obj 532 | FUEL CONSUMED | | | | | | | | | |
| 127 53201 | FUEL | 654 | 1,000 | 472 | 1,000 | | | 1,000 | | |
| Obj 532 | FUEL CONSUMED | 654 | 1,000 | 472 | 1,000 | | | 1,000 | | |
| Obj 535 | SMALL TOOLS/MINOR EQUIPMEN | | | | | | | | | |
| 127 53561 | MINOR OFFICE EQUIPM | | 1,500 | | 1,500 | | | 1,500 | | |
| 127 53562 | MINOR OFFICE FURNIT | | 500 | | 500 | | | 500 | | |
| 127 53563 | MINOR COMPUTER EQUI | 2,132 | 4,000 | | 2,500 | | | 2,500 | | 60.0- |
| 127 53564 | MINOR COMPUTER SOFT | | 6,000 | | 4,200 | | | 4,200 | | 42.9- |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 127 MISDEMEANANT PROBATION
Dpt 0127 MISDEMEANANT PROBATION

Sub 127 MISDEMEANANT PROBATION

| | | 2015 ACTUAL | 2016 BUDGET | 2016 ACTUAL | 2017 DEPT REQUEST | 2017 PRELIM ADDITIONAL | 2017 ADJUST REDUCTION | 2017 ADDL REDUCTION | 2017 PRELIM BUDGET | % |
|-----------|----------------------------|----------------|----------------|----------------|----------------------|---------------------------|--------------------------|------------------------|-----------------------|-------|
| Obj 535 | SMALL TOOLS/MINOR EQUIPMEN | | | | | | | | | |
| 127 53567 | MINOR COMMUNICATION | | 1,000 | | 1,000 | | | | 1,000 | |
| Obj 535 | SMALL TOOLS/MINOR EQUIPMEN | 2,132 | 13,000 | | 9,700 | | | | 9,700 | 34.0- |
| Obj 541 | PROFESSIONAL SERVICES | | | | | | | | | |
| 127 54101 | PROFESSIONAL SERVIC | 4,633 | 5,000 | 2,883 | 5,000 | | | | 5,000 | |
| 127 54127 | CONTRACTED SHREDDIN | 94 | 75 | 28 | 50 | | | | 50 | 50.0- |
| 127 54141 | ADVERTISING | | 500 | | 500 | | | | 500 | |
| Obj 541 | PROFESSIONAL SERVICES | 4,726 | 5,575 | 2,911 | 5,550 | | | | 5,550 | .5- |
| Obj 542 | COMMUNICATIONS | | | | | | | | | |
| 127 54201 | TELEPHONE | 2,055 | 2,500 | 2,136 | 2,500 | | | | 2,500 | |
| 127 54202 | POSTAGE | 458 | 750 | 382 | 550 | | | | 550 | 36.4- |
| Obj 542 | COMMUNICATIONS | 2,513 | 3,250 | 2,518 | 3,050 | | | | 3,050 | 6.6- |
| Obj 543 | TRAVEL | | | | | | | | | |
| 12 54301 | TRAVEL | 618 | 2,000 | 334 | 1,500 | | | | 1,500 | 33.3- |
| Obj 543 | TRAVEL | 618 | 2,000 | 334 | 1,500 | | | | 1,500 | 33.3- |
| Obj 545 | OPERATING RENTAL/LEASES | | | | | | | | | |
| 127 54591 | INTERFUND OFFICE RE | 12,754 | 13,547 | 10,629 | 13,547 | | | | 13,547 | |
| 127 54595 | INTERFUND COMPUTER | | | | | 3,117 | | | 3,117 | 100.0 |
| Obj 545 | OPERATING RENTAL/LEASES | 12,754 | 13,547 | 10,629 | 13,547 | 3,117 | | | 16,664 | 18.7 |
| Obj 546 | INSURANCE AND BONDS | | | | | | | | | |
| 127 54601 | VEHICLE INSURANCE | 6,419 | 7,000 | | 7,000 | | | | 7,000 | |
| Obj 546 | INSURANCE AND BONDS | 6,419 | 7,000 | | 7,000 | | | | 7,000 | |
| Obj 548 | REPAIRS & MAINTENANCE | | | | | | | | | |
| 127 54803 | EQUIPMENT REPAIRS & | 480 | 1,000 | | | | | | | |
| 127 54805 | VEHICLE MAINTENANCE | 153 | 1,500 | 1,025 | 1,500 | | | | 1,500 | |
| 127 54813 | EQUIPMENT MAINT AGR | | | 431 | 500 | | | | 500 | 100.0 |
| Obj 548 | REPAIRS & MAINTENANCE | 634 | 2,500 | 1,456 | 2,000 | | | | 2,000 | 25.0- |
| Obj 549 | MISCELLANEOUS | | | | | | | | | |
| 127 54902 | DUES & SUBSCRIPTION | 125 | 200 | 200 | 200 | | | | 200 | |
| 127 54905 | PRINTING & BINDING | 27 | | | | | | | | |

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 127 MISDEMEANANT PROBATION Sub 127 MISDEMEANANT PROBATION
Dpt 0127 MISDEMEANANT PROBATION

| | | 2015 | 2016 | 2016 | 2017 DEPT | 2017 PRELIM | 2017 ADJUST | 2017 ADDL | 2017 PRELIM | % |
|-----------|------------------------|---------|---------|---------|-----------|-------------|-------------|-----------|-------------|--------|
| | | ACTUAL | BUDGET | ACTUAL | REQUEST | ADDITIONAL | REDUCTION | REDUCTION | BUDGET | |
| Obj 549 | MISCELLANEOUS | | | | | | | | | |
| 127 54906 | REGISTRATION/TRAINI | 150 | 2,000 | 150 | 1,500 | | | | 1,500 | 33.3- |
| 127 54915 | COMPUTER SOFTWARE S | 1,458 | 2,500 | 116 | 250 | | | | 250 | 900.0- |
| Obj 549 | MISCELLANEOUS | 1,760 | 4,700 | 466 | 1,950 | | | | 1,950 | 141.0- |
| Dpt 0127 | MISDEMEANANT PROBATION | 615,342 | 644,533 | 461,328 | 582,211 | 3,117 | | | 585,328 | 10.1- |

GL787

JMP - PRELIMINARY DEPT EXPENSE

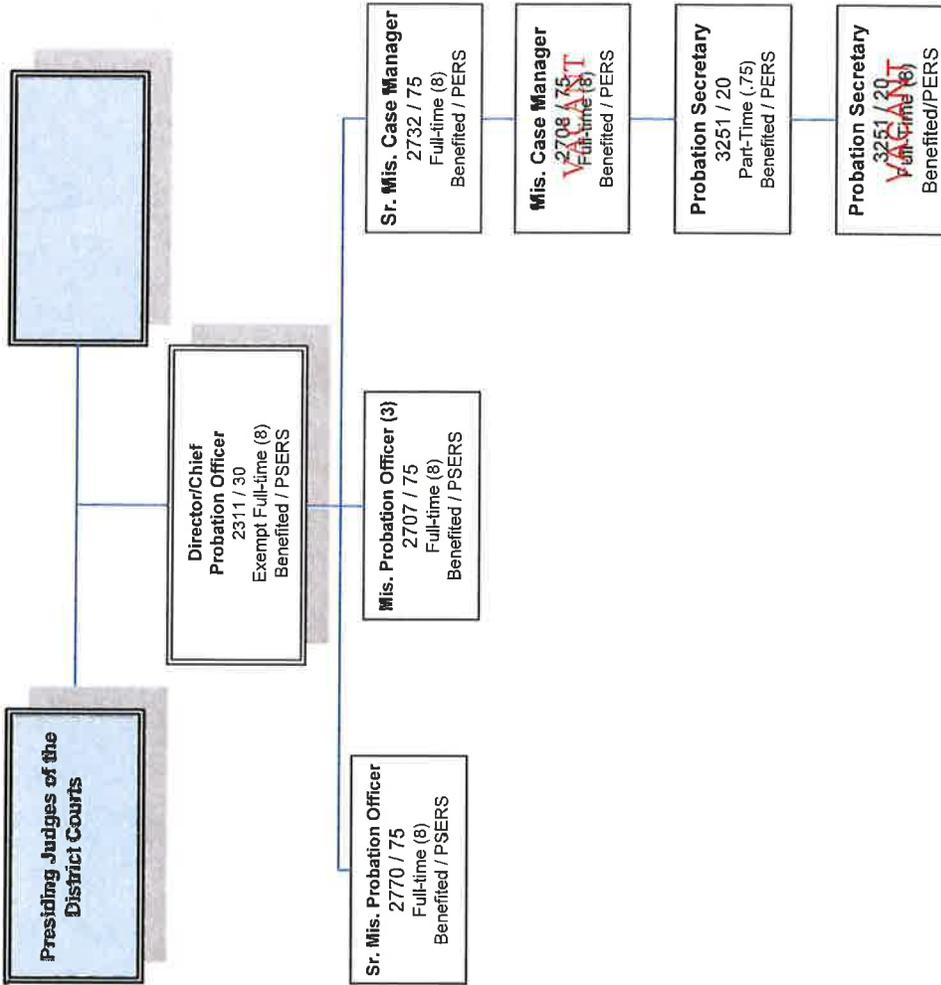
Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

| Fnd 127 | MISDEMEANANT PROBATION | Sub 127 | MISDEMEANANT PROBATION | | | | | | | | |
|---------|------------------------|---------|------------------------|---------|---------|---------|-----------|-------------|-------------|-----------|---------------|
| | | | | 2015 | 2016 | 2016 | 2017 DEPT | 2017 PRELIM | 2017 ADJUST | 2017 ADDL | 2017 PRELIM % |
| | | | | ACTUAL | BUDGET | ACTUAL | REQUEST | ADDITIONAL | REDUCTION | REDUCTION | BUDGET |
| Obj 508 | ENDING FUND BALANCE | | | | | | | | | | |
| 127 508 | ENDING FUND BALANCE | | | | | | 86,350 | | | | 86,350 100.0 |
| Obj 508 | ENDING FUND BALANCE | | | | | | 86,350 | | | | 86,350 100.0 |
| Sub 127 | MISDEMEANANT PROBATION | | | 747,090 | 763,262 | 559,285 | 791,045 | 3,117 | | | 794,162 3.9 |
| Fnd 127 | MISDEMEANANT PROBATION | | | 747,090 | 763,262 | 559,285 | 791,045 | 3,117 | | | 794,162 3.9 |
| | Report Final Totals | | | 747,090 | 763,262 | 559,285 | 791,045 | 3,117 | | | 794,162 3.9 |

0127 – Misdemeanant Probation Services Organizational Chart



Updated 9/9/16