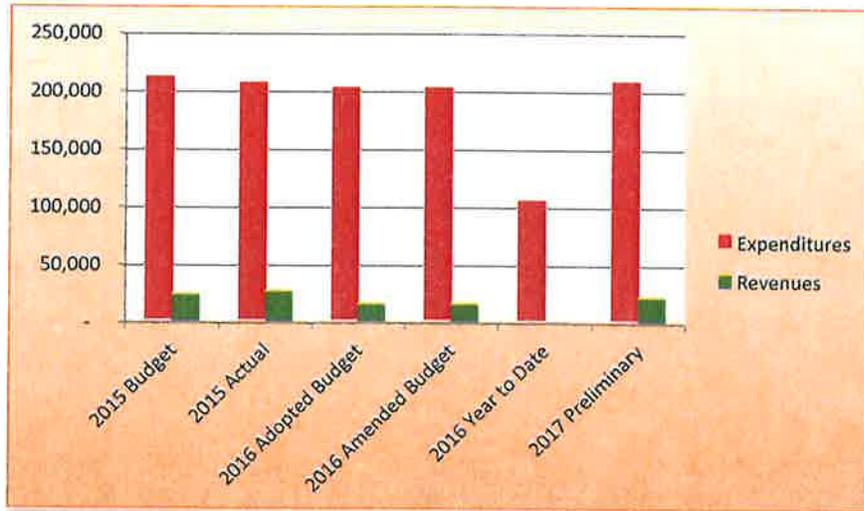




Coroner

2017 Preliminary Budget Budget Summary

	2015 Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Year to Date	2017 Preliminary
Expenditures	210,075	205,181	200,850	200,850	103,727	206,423
Revenues	23,000	25,900	15,210	15,210	368	21,050
Salaries						
Employees						
Forms/Documents						
Statistics						



Nicholas C. Henderson, Coroner
KITTITAS COUNTY CORONER'S OFFICE
MORRIS SORENSEN BUILDING

507 North Nanum Street, Suite 113

Ellensburg, WA 98926

Phone: (509) 933-8200 * Fax: (509) 933-8224 * email: nick.henderson@co.kittitas.wa.us

November 8, 2016

Re: Budget Narrative 2017

Mission:

The Coroner's Office will continue to investigate any and all deaths in Kittitas County that are under the Revised Code of Washington Chapter 36.24. The office has built and will continue to maintain a professional relationship with law enforcement, fire and rescue and public health officials in Kittitas County.

Goals:

- ❖ To continue building a professional department to serve the citizens and visitors of Kittitas County.
- ❖ To strive to build an accredited department through training and networking with other coroner offices and professional organizations in death investigations.
- ❖ To continually search out grants and other funding sources to assist in acquiring new and more up to date equipment and facilities to aid in death investigations.
- ❖ To work with first responders on child safety issues.
- ❖ To work cooperatively with law enforcement on safe driving and life choice issues.
- ❖ To acquire a "Drug Terminator" incinerator to be used to burn and destroy drugs and drug paraphernalia. Ending long time consuming trips to the incinerator in Spokane, this could be used by other law enforcement agencies in the county and could be a revenue source for the Coroner's Office.
- ❖ To replace the 8+ year old copier with a newer used one.

Accomplishments:

- ❖ Taken Deputy Coroners to training provided by the Washington Association of Coroners and Medical Examiners (WACME) and the Washington Justice Training Commission on infant Death investigations (SUIDI).
- ❖ Have attained a FEMA Certificate on Introduction to Incident Command System from the Emergency Management Institute.
- ❖ Have set up and continue to work with King County Medical Examiner's Office a partnership on infant autopsies.
- ❖ Have set up and continue to work with Grant and Yakima Counties on mutual aid and assistance calls.
- ❖ Received the "Shining Star Award" from SightLife for helping with tissue donations, one of two awards given in Eastern Washington.

- ❖ Kittitas County is one of seven counties to be the location and distribution office for WACME “Outdoor Body Recovery/Buried Body Recovery and Evidence Collection Equipment” kit locations for Eastern Washington.
- ❖ Have become and maintain a membership in the “International Association of Coroners and Medical Examiners” and are getting the deputies accredited and will get the office accredited on an international and national level which will help in obtaining federal grants.

Sincerely,

N. C. Henderson

N.C. Henderson, Coroner

P.S. I am working on a Paul Coverdell Grant with the federal government and if I receive it in the spring I will be asking for a budget amendment.

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM BUDGET	%
Dpt 0027	CORONER											
Bac 336	STATE ENTITLEMENTS, IN-L											
1 2733606920	AUTOPSY COST REIMBU			21,670-	12,000-		21,000-				21,000-	42.9
Bac 336	STATE ENTITLEMENTS, IN-L			21,670-	12,000-		21,000-				21,000-	42.9
Bac 337	INTERLOCAL GRANTS, ETC.											
1 2733704	LAW AND JUSTICE GRA				3,200-	3,200-						0.0
Bac 337	INTERLOCAL GRANTS, ETC.				3,200-	3,200-						0.0
Bac 341	GENERAL GOVERNMENT											
1 2734160	SALE OF PHOTOCOPIES						30-					0.0
Bac 341	GENERAL GOVERNMENT						30-					0.0
Bac 346	MENTAL AND PHYSICAL HEAL											
1 2734680	AUTOPSY COST REIMBU			4,200-		2,893						0.0
Bac 346	MENTAL AND PHYSICAL HEAL			4,200-		2,893						0.0
Bac 369	OTHER MISCELLANEOUS REVE											
1 273699002	CREDIT CARD REBATES			30-	10-	79-	50-				50-	80.0
Bac 369	OTHER MISCELLANEOUS REVE			30-	10-	79-	50-				50-	80.0
Dpt 0027	CORONER			25,901-	15,210-	416-	21,050-				21,050-	27.7
Sub 001	GENERAL FUND			25,901-	15,210-	416-	21,050-				21,050-	27.7
Fnd 001	GENERAL FUND			25,901-	15,210-	416-	21,050-				21,050-	27.7
	Report Final Totals			25,901-	15,210-	416-	21,050-				21,050-	27.7

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0027 CORONER

Sub 001 GENERAL FUND

		2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
		ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES								
1 2751001	SALARIES	68,256	70,308	58,590	72,420			72,420	2.9
1 2751027	ON -CALL DEPUTY	19,000	20,000	21,000	22,500			22,500	11.1
Obj 510	SALARIES AND WAGES	87,256	90,308	79,590	94,920			94,920	4.9
Obj 520	PERSONNEL BENEFITS								
1 2752001	FICA/MEDICARE	6,480	6,909	5,714	7,261			7,261	4.9
1 2752002	MEDICAL AID/LABOR I	1,981	2,918	1,544	2,472			2,472	18.0-
1 2752003	RETIREMENT	6,959	8,149	6,588	8,393			8,393	2.9
1 2752004	MEDICAL BENEFITS	9,100	8,400	7,060	8,400			8,400	
1 2752006	UNEMPLOYMENT	62	66	60	77			77	14.3
1 2752016	IMMUNIZATIONS FOR E		300	122	300			300	
1 2752017	L&I VOLUNTEERS			1					
Obj 520	PERSONNEL BENEFITS	24,581	26,742	21,087	26,903			26,903	.6
Obj 531	OFFICE AND OPERATING SUPPL								
53101	OFFICE SUPPLIES	631	750	285	750			750	
3115	OPERATING SUPPLIES	2,725	2,200	1,370	2,000			2,000	10.0-
Obj 531	OFFICE AND OPERATING SUPPL	3,356	2,950	1,656	2,750			2,750	7.3-
Obj 532	FUEL CONSUMED								
1 2753201	FUEL	2,991	3,500	1,983	3,500			3,500	
Obj 532	FUEL CONSUMED	2,991	3,500	1,983	3,500			3,500	
Obj 535	SMALL TOOLS/MINOR EQUIPMEN								
1 2753561	MINOR OFFICE EQUIPM	944			1,000			1,000	100.0
1 2753562	MINOR OFFICE FURNIT	324	1,500		1,500			1,500	
1 2753563	MINOR COMPUTER EQUI		1,200						
1 2753567	MINOR COMMUNICATION	97			1,000			1,000	100.0
1 2753569	MINOR MISCELLANEOUS	248		3,348	300			300	100.0
Obj 535	SMALL TOOLS/MINOR EQUIPMEN	1,613	2,700	3,348	3,800			3,800	29.0
Obj 541	PROFESSIONAL SERVICES								
1 2754101	PROFESSIONAL SERVIC	497	1,000	2,625	1,000			1,000	
1 2754109	PENALTIES & ASSESSM	5							
1 2754113	MEDICAL SERVICES	761	4,700	70					
1 2754119	INDIGENT BURIALS	2,808	3,750	1,484	3,750			3,750	
1 2754129	AUTOPIES	38,600	30,000	47,855	25,000			25,000	20.0-
1 2754130	OTHER DEPART RELATE	24,420	15,000	31,160	15,000			15,000	

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0027 CORONER

Sub 001 GENERAL FUND

		2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
		ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 541	PROFESSIONAL SERVICES								
1 2754141	ADVERTISING	116	150		150				150
Obj 541	PROFESSIONAL SERVICES	67,206	54,600	83,194	44,900				44,900 21.6-
Obj 542	COMMUNICATIONS								
1 2754201	TELEPHONE	1,751	1,200	1,014	1,000				1,000 20.0-
1 2754202	POSTAGE	181	250	176	250				250
1 2754204	CELLULAR PHONE COMM	1,349	1,800	1,131	1,000				1,000 80.0-
Obj 542	COMMUNICATIONS	3,280	3,250	2,321	2,250				2,250 44.4-
Obj 543	TRAVEL								
1 2754301	TRAVEL	1,793	1,200	1,757	2,500				2,500 52.0
Obj 543	TRAVEL	1,793	1,200	1,757	2,500				2,500 52.0
Obj 545	OPERATING RENTAL/LEASES								
54504	OFFICE EQUIPMENT LE	641							
4508	VEHICLE RENTAL	264	250	267	250				250
1 2754591	INTERFUND OFFICE RE	3,224	5,400	4,606	5,400				5,400
Obj 545	OPERATING RENTAL/LEASES	4,129	5,650	4,873	5,650				5,650
Obj 546	INSURANCE AND BONDS								
1 2754601	INSURANCE	1,237	2,000		2,000				2,000
Obj 546	INSURANCE AND BONDS	1,237	2,000		2,000				2,000
Obj 548	REPAIRS & MAINTENANCE								
1 2754803	EQUIPMENT REPAIRS &	761	500						
1 2754805	VEHICLE MAINTENANCE	6,207	2,000	1,127	2,000				2,000
1 2754813	EQUIPMENT MAINT AGR			673	500				500 100.0
Obj 548	REPAIRS & MAINTENANCE	6,968	2,500	1,800	2,500				2,500
Obj 549	MISCELLANEOUS								
1 2754902	DUES & SUBSCRIPTION	200	600	450	600				600
1 2754905	PRINTING & BINDING	309	500	96	500				500
1 2754906	REGISTRATION/TRAINI	150	700	775	1,000				1,000 30.0
1 2754913	VEHICLE WASH	109	150	62	150				150
1 2754915	COMPUTER SOFTWARE S			140					
Obj 549	MISCELLANEOUS	769	1,950	1,523	2,250				2,250 13.3

GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

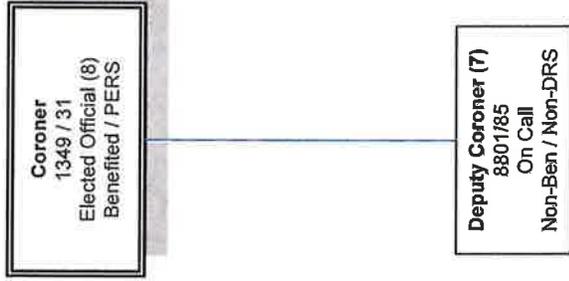
Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0027 CORONER

Sub 001 GENERAL FUND

		2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM BUDGET	%
Obj 551	INTERGOVT PROFESSIONAL SER									
1 2755101	INTERGOVT PROFESSIO		3,500	875	3,500			3,500		
Obj 551	INTERGOVT PROFESSIONAL SER		3,500	875	3,500			3,500		
Obj 564	EQUIPMENT									
1 2756401	INTERGOVT PROFESSIO					9,000		9,000	100.0	
Obj 564	EQUIPMENT					9,000		9,000	100.0	
Dpt 0027	CORONER	205,179	200,850	204,006	197,423	9,000		206,423	2.7	
Sub 001	GENERAL FUND	205,179	200,850	204,006	197,423	9,000		206,423	2.7	
Fnd 001	GENERAL FUND	205,179	200,850	204,006	197,423	9,000		206,423	2.7	
	Report Final Totals	205,179	200,850	204,006	197,423	9,000		206,423	2.7	

0027 – Coroner Organizational Chart



Updated 8/13/2015